

AGENDA ITEM IV – A

YUBA-SUTTER TRANSIT AUTHORITY MEETING MINUTES JUNE 21, 2018

I. Call to Order & Roll Call

Present: Bradford (for Fletcher), Cardoza (Chair), Cleveland, Leahy (Vice-Chair), Simmons (for Pedigo), Sullenger and Whiteaker

Absent: Fletcher, Pedigo and Whitmore

II. Public Business from the Floor

None

III. Consent Calendar

It was noted that Director Leahy was not in attendance at the May 17th meeting though he was referenced in the minutes as making a motion to approve the consent calendar. With staff committing to research and correct this error in the adopted minutes, Director Whiteaker made a motion to approve the consent calendar. Director Leahy seconded the motion and it carried unanimously.

IV. Reports

A. Transportation Development Act (TDA) Claim for FY 2018/2019.

Martin stated that following the adoption of the FY 2019 budget last month, Yuba-Sutter Transit is now eligible to submit a claim to SACOG for Local Transportation Funds (LTF) and State Transportation Assistance (STA) revenue for both operating and capital purposes. Martin highlighted that a portion of STA funds may be at risk with the potential recall of SB 1. Staff is now recommending the adoption of Resolution No. 7-18 authorizing the submittal of Yuba-Sutter Transit's FY 2018/2019 TDA claim as proposed.

Director Whiteaker made a motion to adopt Resolution No. 7-18 authorizing the submittal of Yuba-Sutter Transit's FY 2018/2019 TDA claim as proposed. Director Bradford seconded the motion and it carried unanimously.

B. Project Updates/Additions for the Sacramento Metropolitan Transportation Improvement Plan (TIP) and Metropolitan Transportation Plan (MTP).

Martin stated that our five year funding programs are reviewed annually and that the proposed FY 2018 program (Exhibit A) has been provided along with last year's program (Exhibit B) for comparison. Martin further stated that the proposed long range (2040) capital improvement program has also been provided for consideration and that both of these programs are to be included in SACOG's short range Metropolitan Transportation Improvement Plan (TIP) and 2040 Metropolitan Transportation Plan (MTP). Martin noted that both proposed programs are

consistent with the adopted FY 2019 budget though the five year program has been adjusted to include the requested Low-No Grant for zero emission buses.

Martin stated that if the California Air Resources Board (CARB) adopts the proposed mandate for the ultimate conversion of the fleet to all zero emission buses, Yuba-Sutter Transit may be forced to prematurely replace the current facility to accommodate a large fleet of zero emission buses. To help evaluate that eventuality, staff has amended the contract for the Route 1 Corridor Plan using funds remaining in that project to analyze the realistic capacity of the current facility to accommodate zero emission buses for future discussion with the Board.

Director Whiteaker made a motion to approve the revised Capital Improvement Plan and the FY 2019 - FY 2023 Transportation Improvement Plan Program of Projects as proposed. Director Leahy seconded the motion and it carried unanimously.

C. **Disposal of Surplus Vehicles.**

Martin stated that staff is expecting two of seven new commuter buses to be arriving tomorrow with the other five to arrive on Monday. These are replacing seven buses that have long exceeded their useful life and staff is now recommending Board adoption of Resolution No. 8-18 declaring those buses listed in the staff report to be surplus and authorizing their disposal as proposed with a minimum bid of \$1,000 for operational buses and \$500 for those that are not operating.

Director Whiteaker made a motion to adopt Resolution No. 8-18 declaring certain vehicles to be surplus and authorizing their disposal as proposed. Director Leahy seconded the motion and it carried unanimously.

D. **Project & Program Updates.**

1. New Ride Guide & Service Brochures (Connect Card Implementation)

Martin stated that new Ride Guides and service brochures should soon be delivered reflecting full implementation of the Connect Card system effective July 1st.

2. Minor Change to Route 4 in East Marysville

Martin stated that a resident of Rideout Way in east Marysville spoke to the Board a few months ago to request a minor change in Route 4 in that area. After evaluating his request, staff determined that the requested change was acceptable as it would offer some operational savings with minimal passenger impact. Having just received concurrence from the City of Marysville staff to make the change, it will be reflected in the new Ride Guide. Mr. Rico has been notified of the change and he was reportedly ecstatic.

3. Replacement Commuter Buses

This item was discussed earlier on the agenda.

4. Back-Up Generator Project

Martin stated that the generator has been ordered and staff is expecting the project to be completed in August.

5. Low-No Emission Bus Grant Application

Martin stated that an application for \$1.35 million in Low-No funds was submitted on June 15th. If awarded, these funds will be added to other project funding for the purchase of up to four zero emission buses as part of the long-planned replacement of eleven local fixed route buses. The grant funded portion of this project would include the purchase and installation of the necessary charging units. Martin noted that an award decision is expected in September.

6. Federal Transit Administration (FTA) Triennial Review Site Visit (June 26 & 27)

Martin stated FTA representatives will be in the office June 26th and 27th for the Triennial Review. Staff will provide a report on the results at the July Board meeting.

V. Correspondence/Information

None

VI. Other Business

Director Cleveland asked for an update on alternatives to the Alturas and Shasta transfer center. Martin stated that the Route 1 corridor plan is expected to be completed for presentation at the September Board meeting.

Director Manny announced that Yuba City will have their Annual Fourth of July Children's Parade at the Gauche Aquatic Park from 10 am – noon.

VII. Adjournment

The meeting was adjourned at 4:15 p.m.

**THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, JULY 19, 2018
AT 4:00 P.M. IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS**