

AGENDA ITEM III – A

YUBA-SUTTER TRANSIT AUTHORITY MEETING MINUTES JANUARY 21, 2016

I. Call to Order & Roll Call

Director Whiteaker called the meeting to order at 4:00 p.m.

Present: Cleveland, Didbal, Griego, Samayoa, Sullenger, Whiteaker, and Whitmore

Absent: Fletcher

II. Board Business

A. Nomination and Election of Board Officers for 2016.

Director Whiteaker made a motion to appoint Director Samayoa as Chair. Director Didbal seconded the motion and it carried unanimously.

Director Whiteaker made a motion to appoint Director Didbal as Vice-Chair. Director Samayoa seconded the motion and it carried unanimously.

B. Statements of Economic Interest for 2016.

Martin mentioned that this information item is to remind the Directors of the requirement to file yearly statements and that any questions should be directed to the office.

C. 2015 Annual Report.

Martin stated that the annual report is provided for information only.

II. Public Business from the Floor

Director Samayoa read a request by Karen Liggett requesting that the discounted green tickets be accepted any time on the Sacramento Commuter buses. Martin explained that these tickets, which are sold in discounted ticket books, are accepted on the Sacramento Midday schedules.

Martin informed the Board that David Hantusch, who regularly attended these meetings, passed away in December. He noted that his comments and gentle spirit will be missed.

III. Consent Calendar

Director Whiteaker made a motion to approve the consent calendar. Director Cleveland asked to pull Item C. Director Sullenger seconded the motion to approve A & B and it carried unanimously.

Director Cleveland, noting that ridership was down compared to the same time last year, asked if this was because of the rain. Martin stated that this reduction was likely the result of a combination of factors including the September changes to the local fixed routes and fare structure (no longer issuing a transfer for a transfer and increasing the age eligibility for a youth cash fare from 12 to 18 years of age) along with lower fuel prices.

Director Cleveland made a motion to accept Item C. Director Didbal seconded the motion and it carried unanimously.

V. Reports

A. Feather River Air Quality Management District (FRAQMD) AB2766 Grant Agreement for a Six Month Extension of the Expanded Live Oak Route.

Martin stated that this agreement with FRAQMD would provide \$5,000 in grant funding to extend the one year Live Oak demonstration service by six months through December 2016. Martin added that Yuba-Sutter Transit received \$10,000 grant last year for the period July 2015 through June 2016. This grant would extend the service another six months which would coincide with the typical grant process in the future. Staff is now recommending that the Board authorize the execution of FRAQMD Grant Agreement #VF15-01 as submitted.

Director Sullenger made a motion to authorize the execution of the grant as submitted. Director Cleveland seconded the motion and it carried unanimously.

B. Feather River Air Quality Management District (FRAQMD) AB2766 Grant Agreement for a Discount Monthly Pass Program for 2016.

Martin noted this \$141,198 grant is for the 2016 Discount Monthly Pass Program that now includes youth, seniors and persons with disabilities. Noting that this grant amount is slightly less than requested, Martin stated that the FRAQMD board is meeting on February 1st to consider extending the 2015 grant to off-set the difference due to a surplus in that grant. As a result, staff is not recommending any change in the fare structure which was increased last year \$5 to \$6 per month. New this year, all discount passes are now accepted on the rural routes. Staff is now recommending that the Board authorize the execution of FRAQMD Grant Agreement #VF15-02 as submitted.

Director Cleveland asked how long the passes were \$5. Martin responded since 2008.

Director Whiteaker made a motion to authorize the execution of the grant as submitted. Director Didbal seconded the motion and it carried unanimously.

C. Low Carbon Transit Operations Program (LCTOP) Funding Request.

Martin stated that this grant program item was discussed at length in the December board meeting and staff has further evaluated project options based on the comments received at that meeting. These funds are designed to increase or expand new services for the purpose of reducing greenhouse gas emissions and at least 50 percent of the available funding must be used to benefit the disadvantaged community shown on Exhibit B to the staff report. Martin continued to state that a request for these funds must be submitted by February 1st or they will be lost.

Martin highlighted the list of eligible projects in the staff report that were run through the provided greenhouse gas reduction calculator tool. Martin noted that only two of these projects were eligible for funding – the Rideout Regional Medical Center voucher program and Bus Stop Enhancements – and staff is recommending the later due to the need to the immediate requirement for submittal by February 1st. Martin noted that another option for future years could be to amass the funds (approximately \$240,000 annually beginning next year) over three years and put that amount towards an electric bus for future service expansion.

Director Samayoa asked if a bike share program would be eligible for funding. Martin noted that bike lockers or storage facilities could be a part of a bus stop enhancement project, but bike share programs would not be eligible.

Director Griego discussed the Yuba County Airport & Industrial Park and asked staff to keep this area in mind going forward in possibly putting a bus stop out there in the future.

Director Cleveland mentioned that he had just left a meeting of the California League of Cities where he is on the Environmental Quality Committee. He noted that they had discussed this program and how they will be working to expand their use for smaller cities and smaller operations recognizing rural concerns that would benefit the Yuba-Sutter area.

Director Whiteaker made a motion to adopt Resolutions No. 1-16 and No 2-16 as proposed. Director Cleveland seconded the motion and it carried unanimously.

D. Projects & Program Updates.

1. Connect Card Electronic Fare Card System.

Martin stated that they are in the testing and training phase, with maintenance training scheduled for next week. Martin noted that pilot testing is now underway with Regional Transit employees.

2. Bogue Park & Ride Video Surveillance Project.

Martin noted that staff has released an RFP for the pole installation for the video system, which will close on February 5th. Martin added that staff hopes to present an award recommendation at the February meeting.

3. State Transportation Development Act (TDA) Performance Audit.

Martin noted this audit is conducted every three years with the site visit now scheduled for February 23rd. Martin added that the auditor may be calling one or two members of the Board to interview regarding the operation.

4. Budget Preview at February 18th Meeting.

Martin noted that staff is looking for early Board input on the FY 2017 budget.

5. Allyn Scott Youth & Community Center Parking Lot Agreement.

Martin noted that a draft reciprocal parking agreement was submitted to the center staff earlier this week.

V. Correspondence/Information

None

VI. Other Business

None

VII. Adjournment

The meeting was adjourned in memory of David Hantusch at 4:30 p.m.

The next meeting of the Yuba-Sutter Transit Authority is scheduled for 4:00 p.m. on Thursday, February 18, 2016 in the Yuba County Board of Supervisors Chambers