

Executive Director Job Posting Notice

February 2, 2023

THE OPPORTUNITY

The Yuba-Sutter Transit Authority, based in Marysville, California, is seeking an experienced, service-oriented, innovative transit professional to serve as their next Executive Director. This position is open due to the incumbent's upcoming retirement after more than 35 years of service.

THE ORGANIZATION

Yuba-Sutter Transit, formed as a joint powers authority in 1975 by Sutter and Yuba Counties and the Cities of Marysville and Yuba City, is the sole provider of public transportation services for both counties and the four cities therein. Since its inception, Yuba-Sutter Transit has carried out this charge by contracting with private transportation companies (currently Storer Transit Systems) for the operation of all services. The agency operates six fixed routes and a paratransit service in the local urban area; weekday intercity commuter and midday service to downtown Sacramento; and three rural flex-routes serving the Yuba County foothills along with the Cities of Live Oak and Wheatland. Yuba-Sutter Transit is governed by a Board of Directors composed of two elected representatives from each of the four member jurisdictions.

THE IDEAL CANDIDATE

Reporting directly to the Board of Directors, the Executive Director will develop, plan, and implement the goals and objectives of the Yuba-Sutter Transit Authority. They will exercise direct supervision over all assigned professional, technical, and/or administrative staff, contractors, and consultants. They will also coordinate with local city and county managers, administrators, and staff on related policies and projects.

- Have extensive experience with planning, organizing, and directing public transit programs and services.
- Be a highly motivated, enthusiastic, and dedicated servant-leader with a passion for service and a strong work ethic.
- Have excellent interpersonal skills including the ability to develop and keep the trust and confidence of others; the ability to effectively analyze problems, identify solutions, and build consensus in collaboration with others; and the ability to deal well with diverse personalities and styles.
- Have demonstrated experience, skill and success working effectively with policy boards; elected and appointed officials; regulatory and legislative agencies; private and public-sector representatives; and the public.
- Have experience with transit funding sources, budget preparation, and the monitoring of complex programs including knowledge of federal and state grant administration and compliance.
- Have demonstrated experience effectively and efficiently delivering complex capital projects.

- Be capable of clear and effective communication, both orally and in writing to a variety of audiences.
- Enjoy working in and leading a small, busy office where everyone must be ready, willing, and able to do anything at any time all while maintaining their sense of humor.

These employment standards would typically be achieved through a combination of education, experience, and training generally equivalent to ten years of increasingly responsible experience involving the planning, implementing, and supervising of varied programs within the transit industry or a related field, or other complicated regulatory or technical professional experience; and/or a bachelor's degree with major course work in public or business administration; urban, regional or transportation planning; or a related field.

THE SETTING

Located just north of Sacramento County, the Yuba-Sutter bi-county region is known for its outstanding quality of life and an affordable cost of living. From the Sutter Buttes and the Sacramento River on the west to the sweeping Sierra Nevada mountains on the east and plenty of open space, the Feather River, and clear skies in between; residents share an appreciation of the outdoors and take full advantage of the area's many recreational opportunities.

Neighborhoodly and ethnically diverse, area residents participate in a wide variety of cultural festivals, community-oriented fairs, parades, and seasonal events. Other recreational activities include boating and fishing on area lakes and rivers; hiking and hunting in prime wildlife habitat; golfing on local courses; and numerous Farmers Markets for locally grown fruits and vegetables. All of this and just a short distance from Sacramento, Lake Tahoe, and San Francisco — Yuba-Sutter is a great place to live, work and play!

COMPENSATION & BENEFITS

The annual salary range for the Executive Director position is \$140,000 to \$170,000 depending on the qualifications and experience of the candidate. The Authority offers a competitive and comprehensive benefit package for this position including the following:

- CalPERS Retirement Plan – 2% @ 62 (for those entering the CalPERS system after 12-31-12) or 2% @ 55 (for Classic PERS eligible employees).
- Employer paid PERS Gold health, dental, vision (reimbursement allowance), life, and long-term disability insurance coverage available to employee and dependents.
- Employer contribution of \$200 per month to the available deferred compensation plan.
- No Social Security.
- Employer paid Medicare.
- Twelve paid holidays annually.
- Paid Annual Leave (combined vacation & sick leave) program starting at 24 days a year (less than five years) up to 36 days a year (at least 20 years) up to a maximum accrual of 384 hours with a limited Annual Leave sell back program.

- Paid Administrative Leave (80 hours annually at 6.7 hours per month) up to a maximum accrual of 160 hours.
- Car Allowance of \$300 per month for unlimited travel within 50 miles of the administrative office (additional travel reimbursed at current IRS rate).
- Frequent BBQs, potlucks, and goodies!

SUBMIT A RESUME TO APPLY

Yuba County Human Resources is conducting this recruitment on behalf of the Yuba-Sutter Transit Authority. Submit a resume to Amber Darrach at adarrach@co.yuba.ca.us or at 915 Eighth Street, Suite 113, Marysville, CA 95901 or call (530) 749-7869 for more information.

RELATED LINKS

Electronic Recruitment Brochure: <https://online.fliphtml5.com/iamax/fdem/>

Yuba-Sutter Transit Website: www.yubasuttertransit.com

Complete Job Description: www.yubasuttertransit.com/employment-opportunities