



MEETING NOTICE & AGENDA

DATE: Thursday, August 18, 2016

TIME: 4:00 P.M.

PLACE: Yuba County Board of Supervisors Chambers
Yuba County Government Center
915 8th Street
Marysville, California

I. Call to Order & Roll Call

Cleveland, Didball (Vice-Chair), Fletcher, Griego, Samayoa (Chair), Sullenger, Whiteaker and Whitmore

II. Presentations

- A. **State Transportation Development Act (TDA) Triennial Performance Audit.** Presentation and discussion of the draft final report for the three year period ending June 30, 2015. (Attachment)

RECOMMENDATION: Information only.

III. Public Business from the Floor

Members of the public may address the Authority on items of interest that are within the Authority's jurisdiction and are not on the agenda for this meeting. Public comment regarding agenda items will be permitted as each agenda item is considered by the Board.

IV. Consent Calendar

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- A. Minutes from the Meeting of July 21, 2016. (Attachment)
B. Disbursement List for July 2016. (Attachment)
C. Monthly Performance Report for July 2016 (Attachment)

V. Reports

- A. **Smoking Prohibition Policy for Yuba-Sutter Transit Vehicles and Facilities.** (Attachment)

RECOMMENDATION: Adopt Resolution No. 12-16 establishing specific smoking prohibitions for all Yuba-Sutter Transit vehicles and facilities as proposed.

- B. **Year-End System Performance Report for FY 2015/2016.** (Attachment)

RECOMMENDATION: Information only

C. Project & Program Updates.

1. Feather River Air Quality Management District Blue Sky Grant Applications
2. Connect Card Electronic Fare Card System Soft Launch
3. On-Board Video Surveillance System Expansion & Retrofit Project
4. Bogue Road Park & Ride Lot Video Surveillance Project

VI. Correspondence/Information

VII. Other Business

VIII. Adjournment

**THE NEXT MEETING IS SCHEDULED FOR THURSDAY, SEPTEMBER 15, 2016
AT 4:00 P.M. IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS**

P:\YST Agenda Items\AGENDA August 18 16.doc

If you need assistance to attend the Yuba-Sutter Transit Board Meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, please contact the Yuba-Sutter Transit office at (530) 634-6880 or (TTY) 634-6889 at least 72 hours in advance so such aids or services can be arranged.

AGENDA ITEM II – A
STAFF REPORT

**STATE TRANSPORTATION DEVELOPMENT ACT (TDA)
TRIENNIAL PERFORMANCE AUDIT**

Enclosed as a separate document with the agenda packet is the draft final report for the state-mandated Yuba Sutter Transit Authority Triennial Performance Audit for the three year period ending June 30, 2015. Performance audits are required by the State Transportation Development Act (TDA) to ensure that all applicable program requirements are being met; to evaluate program performance in key areas; and, to make specific recommendations for future program improvements. The audit was prepared under the direction of the Sacramento Area Council of Governments (SACOG) by the Majic Consulting Group from Santa Clarita, California.

Most importantly, Yuba-Sutter Transit was found to be in compliance with all applicable TDA Operator Compliance Requirements as noted in Table 2-1 including the preparation and timely submittal of all required annual financial audits and State Controller Reports. The only noted exception was due to a mandatory change in government accounting standards that made it impossible to compare the financial statements between FY 2014 and FY 2015. The audit also concluded that Yuba-Sutter Transit correctly calculates, tracks and reports all required system performance measures and indicators specifically noting that “cost efficiency and cost effectiveness indicators remained relatively stable over the audit period; (while) service effectiveness and productivity indicators improved.”

In addition to their review of performance indicators, the auditor also conducted a functional review of the Yuba-Sutter Transit operation as detailed in Chapter 5. In response, they made four specific recommendations which are summarized in Table E-1 and fully discussed in Chapter 6. These recommendations include modernizing the Dial-A-Ride dispatching function; update the marketing plan including an enhanced website; and, revise maintenance policies and procedures including conducting a full audit of the maintenance function. It was recommended that these recommendations be implemented during the current and following fiscal years. The auditor also noted that three of the seven prior period (FY 2009 – FY 2012) audit recommendations had been implemented, two others were in the process of being implemented and three were carried over to the current report.

Ms. Belynda Johnson of the Majic Consulting Group will be in attendance at the meeting to present the Triennial Performance Audit and staff will be prepared along with Ms. Johnson to respond to any questions that the Board may have on the report.

RECOMMENDATION: Information only.

AGENDA ITEM IV – A

YUBA-SUTTER TRANSIT AUTHORITY MEETING MINUTES JULY 21, 2016

I. Call to Order & Roll Call

Director Didbal called the meeting to order at 4:00 p.m.

Present: Cleveland (4:05), Didbal (Vice-Chair), Fletcher, Sullenger, Whiteaker and Whitmore

Absent: Griego & Samayoa (Chair)

II. Public Hearings

A. Federal Transit Administration (FTA) Sections 5307, 5311, and 5339 Grant Applications for FY 2017.

Martin stated that this is a routine annual public hearing to satisfy funding requirements for federal grant applications being submitted for FY 2017. Martin added that the details are outlined in the staff report. Director Didbal opened up public hearing at 4:04 pm. There were no comments from the public and the hearing was closed at 4:04 pm.

Director Whiteaker made a motion to authorize the federal funding applications as submitted. Director Sullenger seconded the motion and it carried unanimously.

III. Public Business from the Floor

None

IV. Consent Calendar

Director Whiteaker made a motion to approve the consent calendar. Director Sullenger seconded the motion and it carried unanimously.

V. Reports

A. Feather River Air Quality Management District (FRAQMD) Blue Sky Grant Projects for FY 2016/2017.

Martin stated that each year staff brings an item ahead of the grant application to get Board input and direction. Martin added that Yuba-Sutter Transit currently has two FRAQMD grants – one for the discount monthly pass program and the other for support of the expanded Live Oak Route. Martin noted that possible projects include a new and enhanced Yuba-Sutter Transit website which was developed by SACOG and deployed in 2002. A portion of this project could be funded through a FRAQMD grant. The Board might also consider another grant request to continue support of the Live Oak Route for 2017. Another concept is bus stop enhancements for items such as bus shelters, bus stop benches and bike lockers.

Director Sullenger inquired as to the possibility of adding Saturday service to the Live Oak Route. Martin noted that the surplus money that Live Oak has to support the existing expansion is being consumed faster than anticipated for a variety of reasons and that this issue would need to be addressed by the city.

Director Whiteaker stated that he would like to see more bus stop enhancements for the consumers so they would have adequate benches and covering from the weather. Director Didbal concurred noting that such enhancements could possibly increase ridership. The consensus of the Board was to request funds to extend the discount pass program as well.

B. Potential Initiative to Prohibit Smoking in Transit Facilities.

Martin stated that staff is in the process of updating and developing a new passenger code for presentation to the Board by the end of the year. One of the issues for which staff needs early feedback is related to smoking at bus stops which is a common complaint from passengers. In the past, staff has taken the approach that this behavior was a local jurisdiction issue, but further research that has been confirmed by our legal counsel found that California Penal Code Section 640.A.2 specifically prohibits “Smoking in or on a system facility or vehicle in areas where those activities are prohibited by that system” and those facilities could include bus stops, bus stop benches and bus stop shelters.

Staff is now seeking Board input on a proposed expansion of the current on-board smoking ban to include all transit facilities. Director Cleveland asked if bus stops and bus stop shelters are considered a public facility as Yuba City has an ordinance prohibiting smoking within a certain distance of any public facility within the City Limits. Mr. Brant Bordsen, Legal Counsel, responded that Yuba-Sutter Transit simply needs to adopt a resolution regarding those facilities that are primarily used for public transportation purposes and it would apply to all of the jurisdictions as a matter of State law.

Director Didbal added that she would be in favor of moving forward with such a prohibition. Director Whitmore stated that there needs to be some common sense built into it as he does not want to see some nuisance situation being created from people calling the police and wasting their time as well as court time. Martin noted that we don’t want this to be a nuisance as the purpose is to specifically define the prohibition for voluntary compliance. Director Whiteaker stated that most people are pretty good about obeying no smoking signs. Director Fletcher agreed with moving it forward. Based on a consensus of the Board, Martin stated that staff will bring this back for formal consideration as early as the next meeting.

C. November Board of Directors Meeting Schedule Changes.

Martin stated that staff is recommending the cancellation of the regular November meeting on the 17th and the setting of a special meeting on November 10, 2016 due to a schedule conflict.

Director Whiteaker made a motion to accept the schedule change as proposed. Director Fletcher seconded the motion and it carried unanimously.

D. Live Oak Route Expansion Demonstration Project.

Martin noted that this is a report on the first year of operation for the expanded Live Oak Route which is partially funded through a grant from the Feather River Air Quality Management District (FRAQMD). He noted that ridership increased commensurate with the expansion in service hours which is impressive. Martin also noted that Live Oak’s balance of State Transit Assistance (STA) funds is being drained faster than was anticipated. Based on current cost and revenue projections, the balance will be fully expended by December 2018. Martin noted that this issue will be discussed with the City of Live Oak.

E. Project & Program Updates.

1. North Beale Transit Center Enhancement Project

Martin stated that all of the concrete work is complete and that the new, larger shelters have been ordered. They should be arriving in the next two months for immediate installation.

2. Connect Card Electronic Fare Card System

Martin stated that the system is approaching a soft launch in the next few months and we will soon begin recruiting volunteers to participate in the soft launch.

3. Bogue Park & Ride Video Surveillance Project

Martin noted that installation is scheduled for completion tomorrow morning.

4. State Bond Funded Safety & Security Projects

Martin stated that the retrofit and installation of video surveillance systems is scheduled to begin August 1st. Martin further noted that funding has been received for the site security and lighting project which includes enhanced lighting in the shared Allyn Scott Youth & Community Center (ASYCC) parking lot. Martin added that the reciprocal parking agreement has been signed by the ASYCC and is now awaiting recording.

5. Yuba College Summer Shuttle Service

Martin stated that the six week service ends today and it has had very modest ridership of around seven boardings a day.

V. Correspondence/Information

None

VI. Other Business

None

VII. Adjournment

The meeting was adjourned at 4:35 p.m.

The next meeting of the Yuba-Sutter Transit Authority is scheduled for 4:00 p.m. on Thursday, August 18, 2016 in the Yuba County Board of Supervisors Chambers

P:COMMON/YST AGENDA ITEMS/YST BOARD MINUTES/YST MINUTES 2015/YST MINUTES JULY 2016

**AGENDA ITEM IV-B
YUBA-SUTTER TRANSIT
DISBURSEMENT LIST
MONTH OF JULY 2016**

CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$ 7,045.26	PERS HEALTH	HEALTH INSURANCE
EFT	\$ 1,473.24	PRINCIPAL MUTUAL LIFE INSURANCE	L/D/LTD INSURANCE
EFT	\$ 269.34	CALIFORNIA WATER SERVICE	WATER
EFT	\$ 37.94	CALIFORNIA WATER SERVICE	FIRE SUPPRESSION
EFT	\$ 850.64	PG&E	ELECTRIC
EFT	\$ 3,549.88	PG&E	ELECTRIC BILL #2
EFT	\$ 140.48	ATT - SECURITY LINE	SECURITY LINE
EFT	\$ 70.00	AT&T - UVERSE	INTERNET APRIL
EFT	\$ 738.80	TELEPACIFIC COMMUNICATIONS	TELEPHONE
EFT	\$ 108.81	UTILITY MANAGEMENT SERVICES	SEWER
EFT	\$ 14.99	CARDMEMBER SERVICE	RABOBANK CREDIT CARD
EFT	\$ 250.00	CALPERS 457 PLAN	EMPLOYER CONTRIBUTION
EFT	\$ 116.80	ELAVON	MERCHANT SERVICE FEE - JUN
EFT	\$ 131.26	PRIMEPAY	PAYROLL FEE
EFT	\$ 19,528.00	CALPERS	UNFUNDED ACCRUED LIABILITY
EFT	\$ 29,285.59	PAYROLL	PAYROLL
15172	\$ 500.00	ACTION FENCING	REMOVE & REINSTALL BUS STOP SIGN FOR CONSTRUCTION
15173	\$ 176.54	ADVANCED DOCUMENT CONCEPTS	COPY MACHINE - MAY
15174	\$ 585.00	ANDERSON'S AUTOMATIC GATE SERVICE	INSTALL NEW RECEIVER FOR GATE
15175	\$ 13,826.51	HUNT & SON INC.	BUS FUEL
15176	\$ 14,377.41	INTERSTATE OIL COMPANY	BUS FUEL
15177	\$ 711.05	KEITH MARTIN	REIMBURSE 4TH QTR EXPENSES & VISION
15178	\$ 14,349.27	LAKEVIEW PETROLEUM CO.	BUS FUEL
15179	\$ 212.22	MATTHEW MAUK	REIMBURSE 4TH QTR EXPENSES
15180	\$ 3,498.00	NATIONWIDE	FACILITY INSURANCE ANNUAL PREMIUM
15181	\$ 2,019.50	PREMIER PRINT & MAIL	NEWSLETTER LETTERHEAD & TRANSFERS
15182	\$ 1,100.00	R.C. JANITORIAL SERVICE	JANITORIAL SERVICE
15183	\$ 3,518.85	RICHALL ELECTRIC COMPANY	REPLACED PROGRAM CLOCK & EGRESS LIGHTS
15184	\$ 600.00	SACRAMENTO REGIONAL TRANSIT	JUNE BUS PASSES
15185	\$ 25.11	SANDRA ANDERSON	REIMBURSE 4TH QTR EXPENSES
15186	\$ 25.38	SIMONE REED	REIMBURSE 4TH QTR EXPENSES
15187	\$ 421.68	STANLEY SECURITY SOLUTIONS, INC.	SECURITY SERVICES
15188	\$ 249.04	STAPLES CREDIT PLAN	OFFICE SUPPLIES
15189	\$ 783.50	STATE COMP INSURANCE FUND	STATE COMP INSURANCE
15190	\$ 7,483.50	SUTTER BUTTES COMUNICATIONS, INC.	REPEATER FEE & SERVICE AGREEMENT
15190	\$ 795.00	SUTTER BUTTES COMUNICATIONS, INC.	TWO YEAR WARRANTY - DISPATCH COMPUTERS
15191	\$ 31.77	AT&T - UVERSE	FIRE LINE
15192	\$ 123.05	ADVANCED DOCUMENT CONCEPTS	COPY MACHINE - JUNE
15193	\$ 420.00	ALL SEASONS TREE & TURF CARE	LANDSCAPE MAINTENANCE
15194	\$ 1,210.00	APPEAL DEMORAT	GRAD AD PROMOTIONAL
15194	\$ 347.16	APPEAL DEMORAT	LEGAL AD
15195	\$ 79.50	HANCOCK PETROLEUM ENGINEERING	CHECKED FUEL COMPUTER SYSTEM
15196	\$ 12,824.79	HUNT & SON INC.	BUS FUEL
15197	\$ 10.50	PETTY CASH	REIMBURSE PETTY CASH
15198	\$ 946.14	QU. EST	MAINTENANCE OF BUS STOPS/SHELTERS
15199	\$ 326.66	QUILL CORP.	JANITORIAL SUPPLIES
15200	\$ 1,959.60	RICH, FUIDGE, LANE & BORDSEN, INC.	LEGAL SERVICES
15201	\$ 103.20	RIVER VALLEY INS./ STIRNAMAN INSURANCE	ADDITIONAL INSURED - ALLYN SCOTT
15202	\$ 421.68	STANLEY SECURITY SOLUTIONS, INC.	SECURITY SERVICES
15203	\$ 740.75	STATE BOARD OF EQUALIZATION	BUS FUEL TAX
15204	\$ 440,864.02	TRANSDEV SERVICES, INC.	CONTRACT SERVICES - JUNE
15205	\$ 950.00	TRILLIUM SOLUTIONS	ANNUAL WEB SUBSCRIPTION
15206	\$ 381.63	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE
15207	\$ 120.00	RALEY'S	JUNE COMMISSION
	\$ 590,729.04		

**LAIF
TRANSFERS**

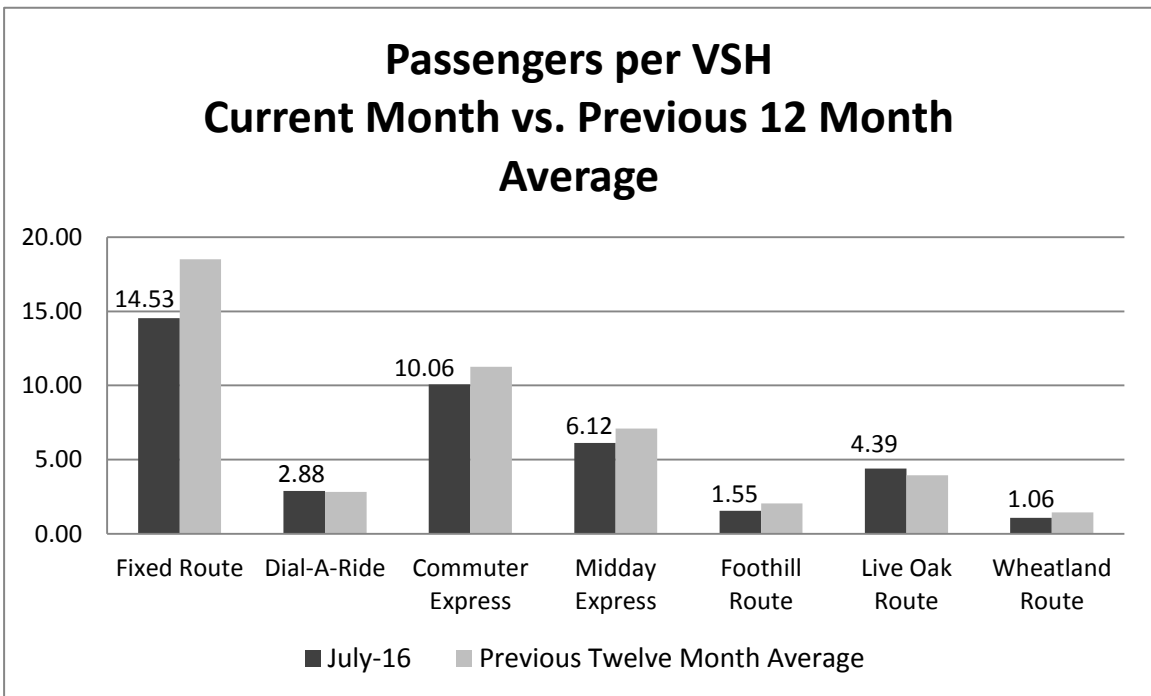
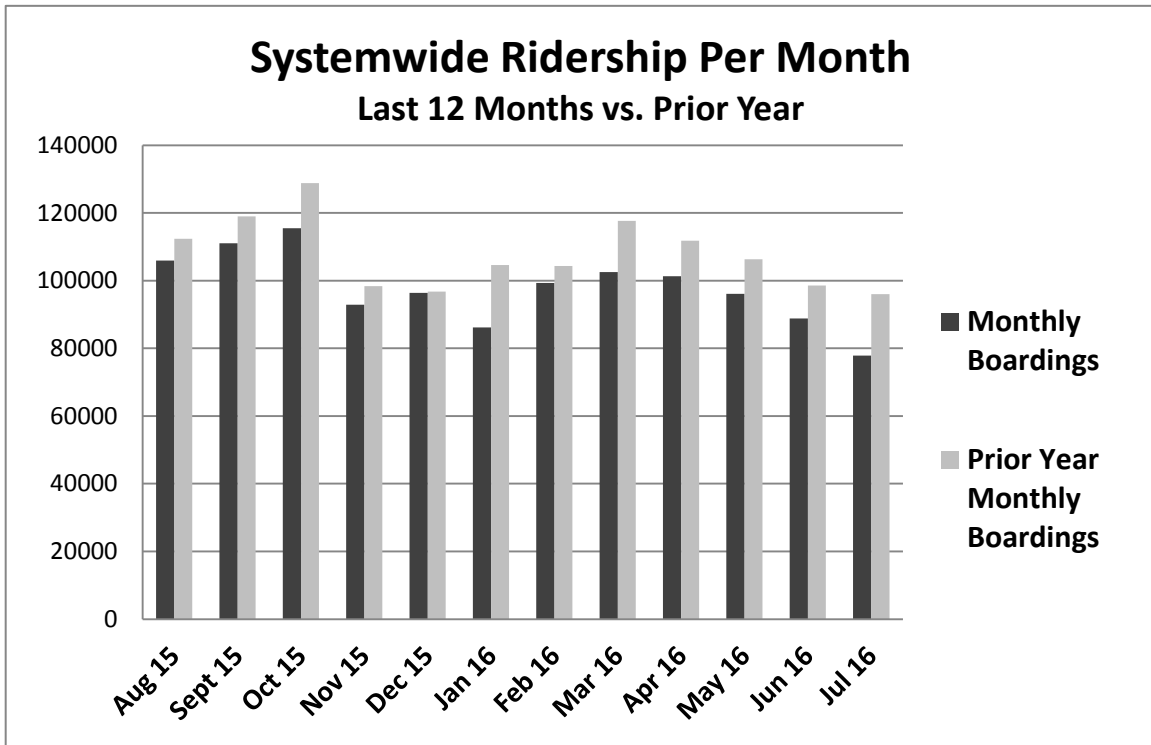
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AGENDA ITEM IV - C

JULY 2016 PERFORMANCE REPORT

	July-16	Previous Twelve Month Average	Fiscal YTD	Previous Fiscal YTD
Ridership:				
Fixed Route	61,836	80,967	61,836	76,066
Dial-A-Ride	5,542	5,837	5,542	6,215
Commuter Express	9,111	10,904	9,111	12,021
Midday Express	899	1,123	899	1,190
Foothill Route	117	176	117	221
Live Oak Route	308	294	308	316
Wheatland Route	40	55	40	21
Total Ridership:	77,853	99,355	77,853	96,050
Vehicle Service Hours:				
Fixed Route	4,254.32	4,372.67	4,254.32	4,485.69
Dial-A-Ride	1,926.46	2,064.27	1,926.46	2,168.52
Commuter Express	905.29	969.37	905.29	1,033.35
Midday Express	146.89	158.13	146.89	181.45
Foothill Route	75.27	85.55	75.27	87.94
Live Oak Route	70.14	74.43	70.14	82.65
Wheatland Route	37.63	37.83	37.63	25.37
Total VSH's:	7,416.00	7,762.24	7,416.00	8,064.97
Passengers Per Hour:				
Fixed Route	14.53	18.52	14.53	16.96
Dial-A-Ride	2.88	2.83	2.88	2.87
Commuter Express	10.06	11.25	10.06	11.63
Midday Express	6.12	7.10	6.12	6.56
Foothill Route	1.55	2.05	1.55	2.51
Live Oak Route	4.39	3.95	4.39	3.82
Wheatland Route	1.06	1.44	1.06	0.83
Total Passengers Per VSH:	10.50	12.80	10.50	11.91

JULY 2016 PERFORMANCE REPORT



AGENDA ITEM V - A
STAFF REPORT

**SMOKING PROHIBITION POLICY FOR YUBA-SUTTER TRANSIT
VEHICLES AND FACILITIES**

Ensuring the safety and comfort of the public are among Yuba-Sutter Transit's guiding principles. Success in these areas is largely dependent upon Yuba-Sutter Transit's operating personnel and the traveling public both behaving in a mutually safe, respectful and courteous manner. Smoking is one of the most common prohibitions on board a public transit vehicle and is now largely prohibited in most enclosed public places as well. Federal law bans smoking in all public transport vehicles and California Penal Code Section 640.A.2 specifically prohibits "Smoking in or on a system facility or vehicle in areas where those activities are prohibited by that system." (Emphasis added)

While smoking on a public transit vehicle is a rare occurrence and relatively easy to control, smoking in or around a bus stop is one of the most common complaints Yuba-Sutter Transit receives. This is a particularly critical issue at enclosed bus stop shelters especially during inclement weather when patrons are likely to be in close and confined quarters while waiting for the bus. Until recently, staff understood that the banning of smoking at an on-street transit facility such as a bus stop shelter or bench required a separate ordinance by the responsible local jurisdiction which for Yuba-Sutter Transit would require the coordinated action of six jurisdictions. Upon review of the applicable California Penal and Public Utilities Codes, counsel has determined that Yuba-Sutter Transit has the legal authority to prohibit smoking at any on-street facility that is used primarily for public transit service.

This issue was discussed at the July 21st meeting and staff is now seeking Board approval of the attached Resolution No. 12-16 to expand the on-board smoking ban to include all transit facilities particularly bus stop shelters and benches. As proposed, this formal policy will specifically prohibit smoking of any kind in or within twenty (20) feet of all transit vehicles, bus stops and facilities.

If approved, no smoking signs will be installed wherever practicable and staff will launch a public information campaign to alert patrons of the new policy. Following the initial public outreach, operating staff will be directed to respond to complaints as appropriate and will coordinate with local law enforcement when necessary to ensure compliance.

Staff will be prepared to further discuss this initiative at the meeting.

RECOMMENDATION: Adopt Resolution No. 12-16 establishing specific smoking prohibitions for all Yuba-Sutter Transit vehicles and facilities as proposed.

*YUBA-SUTTER TRANSIT AUTHORITY
RESOLUTION NO. 12-16*

***SMOKING PROHIBITION POLICY FOR YUBA-SUTTER TRANSIT
VEHICLES AND SYSTEM FACILITIES***

WHEREAS, The Yuba Sutter Transit Authority (“the Authority”) oversees a public transportation system within the counties of Sutter and Yuba, California, and

WHEREAS, California Penal Code Section 640(a)(3) provides that it is an infraction as to persons smoking in or on the Authority’s system facility or vehicle in areas where those activities are prohibited, and

WHEREAS, Smoking is currently prohibited within vehicles that comprise the public transportation system of the Authority, but not prohibited in the Authority’s facilities, and,

WHEREAS, The Authority has determined that it is necessary and appropriate to prohibit smoking in all of the public transportation system facilities within its jurisdiction(s), served by the Authority or used by the Authority in the provision of public transit services; and,

NOW, THEREFORE, BE IT RESOLVED by the Yuba Sutter Transit Authority Board of Directors as follows:

Pursuant to California Penal Code Section 640(a)(3) smoking is hereby prohibited in, on or within twenty (20) feet of any of the Authority’s vehicles or facilities including, but not limited to, all buses, bus stops, bus stop benches and bus stop shelters, by the following vote:

Ayes:

Noes:

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY INTRODUCED, PASSED AND ADOPTED BY THE YUBA-SUTTER TRANSIT AUTHORITY AT A REGULAR MEETING HELD ON AUGUST 18, 2016.

Ricky A. Samayoa, Chairman of the Board

ATTEST:

*Sandra Anderson
Secretary to the Board*

AGENDA ITEM V – B
STAFF REPORT

YEAR-END PERFORMANCE REPORT FOR FY 2015/2016

Attached is the systemwide performance report for the services operated by Yuba-Sutter Transit for all of FY 2015/2016 (July 2015 through June 2016) presented in comparison with the performance for the same period in the previous fiscal year. After a phenomenal string of 12 straight years of annual ridership records and an almost unbelievable run of ridership increases in 24 of the last 25 years, ridership took a significant dip in FY 2016 finishing 8.0 percent below the record 1.3 million passenger trips that were provided last year – the worst one year percentage decrease since FY 1989. As a result, all of the key systemwide performance indicators were down despite an overall 1.7 percent increase in vehicle service hours.

While similar or worse ridership declines were experienced by many transit agencies last year including several in the Sacramento region, major contributing factors for Yuba-Sutter Transit's loss include the September 2015 policy change to no longer allow local fixed route transfers to be exchanged for a transfer combined with the September 2015 changes to Routes 1 and 4. Other potential factors include continuing on-time performance challenges; chronic reliability problems with our older buses; extremely low fuel prices; and, the general lack of population and employment growth in the region.

Individually, most of the systemwide ridership decrease was on the local fixed route system where boardings dropped by nearly 95,000 passenger trips (down 8.9 percent) compared to FY 2015. Most of the remaining decrease was seen on Yuba-Sutter Transit's Sacramento services with Commuter ridership off 5.8 percent and Midday ridership off 16.1 percent compared to FY 2015. Despite an increase in the minimum age for senior eligibility and a contraction in the service area boundary, Dial-A-Ride ridership was unchanged in FY 2016 compared to FY 2015. Ridership on the three rural routes was decidedly mixed with the expanded Live Oak and Wheatland Routes seeing significant gains (71.9 and 58.0 percent respectively) while ridership on the unchanged Foothill Route dropped by 18.8 percent compared to FY 2015.

With the reduction in ridership, it is not surprising that key systemwide financial performance indicators were also down in FY 2016 compared to the previous year. Total fare revenue was off 8.0 percent and fare revenue per hour of service was down 9.5 percent while the estimated farebox recovery ratio (the percentage of operating costs covered by passenger fares) was down 9.5 percent to 19.9 percent. If this were the audited figure, it would be the first systemwide farebox ratio below 20 percent (the systemwide performance target) since FY 2005, but still well above the minimum requirement of 14.6 percent. Almost all of the reductions in financial performance indicators were due to the previously mentioned ridership decreases on the local fixed route and Sacramento services.

Looking to the future, the most significant near-term initiative will be the upcoming implementation of the new Connect Card electronic fare system which is expected, if everything goes as planned, to start with a soft launch by October with full public roll-out now anticipated in early 2017. While other policy changes, marketing upgrades and physical improvements are also being planned; system performance for FY 2017 will be largely determined by how the Connect Card system affects both ridership and fare receipts; whether the discount monthly youth, senior and disabled pass grant programs are extended beyond December 2016; and, how economic conditions impact ridership both locally and to Sacramento.

Staff will be prepared to discuss the performance summary in detail at the meeting.

RECOMMENDATION: Information only.

ANNUAL PERFORMANCE REPORT
Fiscal Year 2015-2016

	Passenger Trips	Vehicle Serv. Hours	Pass. Trips Per VSH	Est. Fare Revenue	Fare Rev. Per VSH	Est. Farebox Ratio
Fixed Route:						
July 2015 - June 2016	971,606	52,472.09	18.52	\$575,265	\$10.96	15.2%
July 2014 - June 2015	1,066,580	51,526.09	20.70	\$644,880	\$12.52	17.4%
Percent Change	-8.9%	1.8%	-10.5%	-10.8%	-12.4%	-12.4%
Dial-A-Ride:						
July 2015 - June 2016	70,047	24,771.22	2.83	\$126,278	\$5.10	7.1%
July 2014 - June 2015	70,088	24,812.27	2.82	\$132,084	\$5.32	7.4%
Percent Change	-0.1%	-0.2%	0.1%	-4.4%	-4.2%	-4.2%
Sacramento Services (Commuter & Midday):						
July 2015 - June 2016	144,327	13,529.93	10.67	\$625,504	\$46.23	64.2%
July 2014 - June 2015	154,896	13,373.48	11.58	\$666,232	\$49.82	69.2%
Percent Change	-6.8%	1.2%	-7.9%	-6.1%	-7.2%	-7.2%
Foothill Route:						
July 2015 - June 2016	2,107	1026.60	2.05	\$3,119	\$3.04	4.2%
July 2014 - June 2015	2,594	1018.84	2.55	\$3,969	\$3.90	5.4%
Percent Change	-18.8%	0.8%	-19.4%	-21.4%	-22.0%	-22.0%
Live Oak Route:						
July 2015 - June 2016	3,524	893.15	3.95	\$3,907	\$4.37	6.1%
July 2014 - June 2015	2,050	510.32	4.02	\$2,531	\$4.96	6.9%
Percent Change	71.9%	75.0%	-1.8%	54.4%	-11.8%	-11.8%
Wheatland Route:						
July 2015 - June 2016	654	453.90	1.44	\$734	\$1.62	2.2%
July 2014 - June 2015	414	307.80	1.35	\$491	\$1.60	2.2%
Percent Change	58.0%	47.5%	7.1%	49.5%	1.4%	1.4%
Systemwide Summary:						
July 2015 - June 2016	1,192,265	93,146.89	12.80	\$1,334,807	\$14.33	19.9%
July 2014 - June 2015	1,296,622	91,548.80	14.16	\$1,450,187	\$15.84	22.0%
Percent Change	-8.0%	1.7%	-9.6%	-8.0%	-9.5%	-9.5%

Notes:

1. All financial calculations are estimates pending final fiscal audits.