

AGENDA ITEM III – A

**YUBA-SUTTER TRANSIT AUTHORITY
MEETING MINUTES
OCTOBER 17, 2019**

I. Call to Order & Roll Call (4:10 pm)

Present: Cardoza, Leahy (Chair), Simmons (for Fletcher), Sullenger and Whiteaker (Vice-Chair)

Absent: Fletcher, Hudson, Samayoa, and Shaw

II. Public Business from the Floor

None

III. Consent Calendar

Director Whiteaker made a motion to approve the consent calendar. Director Cardoza seconded the motion and it carried unanimously.

IV. Reports

A. Yuba College Sutter Campus Student Shuttle Service Plan

Martin presented the Yuba College Shuttle Service Plan for the Sutter County Campus. Starting in January 2020, shuttle service will operate Monday through Thursday for all three semesters. It is timed to offer half hour service using one 16 passenger bus between the Sutter Center and the Walton Terminal with one additional stop adjacent to River Valley High School. No fare will be charged on the shuttle as the funding is being provided through the Low Carbon Transit Operations Program (LCTOP). While this is the proposed initial service plan, it can be adjusted or eliminated entirely as necessary. Yuba College is helping to market the service.

Director Whiteaker asked if there was any idea of what ridership might look like. Martin stated that there is no projection for ridership, but two previous shuttle services that were operated only during summer semesters were only sparsely used. He noted that this is an experimental demonstration service and changes will be made as needed.

Director Cardoza asked if Yuba College had done any type of outreach to know how many people might be using the service. Martin answered that there is no way to know at this time, but the hope is to have Yuba College promote the service as students register for the Spring Semester to encourage strong ridership numbers.

Director Simmons asked if this service is a direct response to someone asking for transportation for their student from one college campus to the other. Martin responded

that access between home and the Sutter campus has been a common request since it opened in 2012, but not for service between the two campuses.

Director Whiteaker gave kudos to Martin for continuing to work toward providing the service to the campus as enrollment as increased and he is pleased to see this pilot program moving forward. Martin noted that this program has been funded as a two-year demonstration to determine if the service is viable.

Director Whiteaker made a motion to authorize the operation of a student shuttle as proposed. Director Cardoza seconded the motion.

Yuba Community College Trustee Brent Hasteley congratulated the Board on approving this exciting program to help students get to the campus and thanked Martin for his work on this project.

The motion carried unanimously.

B. Storer Transit Systems Drug & Alcohol Policy

Martin presented the Drug & Alcohol Policy for Storer Transit Systems. Storer Transit Systems is now the operations contractor as of the end of September. Adoption of the new contractor's policy is necessary to remain in compliance with federal regulations.

Director Whiteaker made a motion to adopt Resolution No. 10-19 adopting the Storer Transit Systems Drug and Alcohol Policy for the Yuba-Sutter Division effective September 30, 2019. Director Cardoza seconded the motion and it carried unanimously.

C. Disposal of Surplus Buses

Martin stated that new buses are being purchased and will be arriving starting next week. This resolution would declare the older buses that are being replaced as surplus and authorize their disposal in the most expedient manner possible.

Director Whiteaker made a motion to adopt Resolution No. 11-19 declaring certain vehicles to be surplus and authorizing their disposal. Director Sullenger seconded the motion and it was approved unanimously.

D. Project & Program Updates

1. Service Contractor Transition

Martin introduced Acting General Manager and Vice President for Storer Transit Systems, Steven Fernandez. Fernandez thanked the Board for the opportunity to serve Yuba-Sutter Transit and the community. He stated that the transition has been successful and there is excitement among the staff to continue serving Yuba-Sutter Transit. Martin stated that he agrees that the transition has been successful though certainly not without challenges. He has received positive feedback from some of the employees who continued on with the new contractor which was a key focus of the transition.

2. Replacement of Local Fixed Route Buses

Martin stated that he will be with Storer staff on Monday to inspect the first of the buses for the replacement of 11 local fixed route buses. The first bus will be delivered next week and all of them will be delivered and in service by the end of November.

3. Next Generation Facility Site Study

Martin stated that proposals for the Next Generation Facility Site Study are due tomorrow (October 18th). At least two or three firms are expected to submit proposals and an award recommendation is scheduled to be presented to the Board for approval consideration at the November Meeting.

4. Annual Unmet Transit Needs Hearing (2:00 p.m. on Tuesday, November 5th in the Yuba County Government Center)

Martin announced that the Annual Unmet Transit Needs Hearing will be conducted in the Yuba County Government Center on Tuesday, November 5th at 2:00 p.m. This is the annual SACOG hearing.

Martin reminded the Board that the parking shuttle service for the Sikh Parade would be operating on November 3rd. He also reported that an application under the Sustainable Communities Grant has been submitted to Caltrans for the proposed Comprehensive Operational Analysis.

VI. Correspondence/Information

None

VII. Other Business

None

IX. Adjournment

The meeting was adjourned at 4:34 pm.

**THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, NOVEMBER 21, 2019
AT 4:00PM IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS**