

## AGENDA ITEM IV – A

### YUBA-SUTTER TRANSIT AUTHORITY MEETING MINUTES JUNE 13, 2019

#### **I. Call to Order & Roll Call** (4:00 pm)

Present: Cardoza, Bradford (for Fletcher), Hudson, Leahy (Chair), Samayoa, Shaw, and Sullenger.

Absent: Fletcher and Whiteaker.

#### **II. Public Business from the Floor**

None

#### **III. Consent Calendar**

Director Cardoza made a motion to approve the consent calendar. Director Hudson seconded the motion and it carried unanimously.

#### **IV. Reports**

##### **A. Transportation Development Act (TDA) Claim for FY 2019/2020.**

Martin presented the request for authorization to file the State Transportation Development Act (TDA) Claim to SACOG for fiscal year 2019/2020. He noted that the adopted Yuba-Sutter Transit budget includes both Local Transportation Funds (LTF) and State Transit Assistance (STA) funds and both are received through the Transportation Development Act.

Director Cardoza made a motion to adopt Resolution No. 8-19 authorizing the submittal of Yuba-Sutter Transit's FY 2019/2020 TDA Claim as proposed. Director Bradford seconded the motion and it carried unanimously.

##### **B. Project Updates/Additions for the Sacramento Metropolitan Transportation Improvement Plan (TIP) and the Metropolitan Transportation Plan (MTP).**

Martin presented the Project updates and additions for the Sacramento Metropolitan Transportation Improvement Plan and Metropolitan Transportation Plan. In summary, this will add another year to Yuba-Sutter Transit's five-year Transportation Improvement Plan and amend the long-range Capital Improvement Plan. The only new project is the programmed replacement of 2010 commuter buses in FY 2025. Martin noted that the Capital Improvement Plan did not include any specific action related to the new State mandate for zero emission buses beginning as soon as 2026, but this issue will certainly have to be addressed in the future.

Director Shaw asked about the average age of the fleet at the time of replacement. Martin explained that most of the fleet is rated for a 12 year life span for larger buses and 5 - 7 years on smaller buses though we typically run them longer.

Director Shaw then asked what the salvage value would be on the buses to be replaced. Martin stated that a working vehicle would probably receive a salvage rate of about \$1,000 and a non-working bus would be worth close to nothing. Director Shaw also asked what we would be doing with the buses that are to be replaced with zero emission buses. Martin explained that those buses would be at the end of their service life and will be used for trade-in value.

Director Sullenger made a motion to approve the revised Capital Improvement Plan and the FY 2020 – FY 2024 Transportation Improvement Plan as proposed. Director Shaw seconded the motion and it carried unanimously.

**C. State Adaptation Planning Grant Authorizing Resolution.**

Martin presented the resolution to designate the Transit Manager to represent the agency for the execution of the Adaptation Planning Grant. The purpose of this project is to complete a needs and site analysis to determine to identify preferred sites for the ultimate replacement of the existing facility within the next 10 years. An RFP will be presented for Board approval at a future meeting. The hope is to attract a top-quality national firm that has experience with zero emission buses and related issues such as power generation, transmission and storage. The grant requires that the site analysis include resiliency to locate a site that is not likely to be affected by future climate change.

Director Cardoza made a motion to adopt Resolution 9-19 designating the Transit Manager or their designee as the authorized representative for the execution of all Adaptation Planning Grant related agreements and amendments as recommended. Director Sullenger seconded the motion and it carried unanimously.

**D. Project & Program Updates**

**1. Low-Carbon Transit Operations Program Funding Awards (Sacramento Service Expansion & Yuba College Sutter Center Shuttle)**

Martin reminded the board of the current expansions happening with the Sacramento Service and shuttle service for the Yuba College Sutter Center Shuttle. The Sacramento Service expansion will be starting on July 1<sup>st</sup> and the Yuba College Sutter Center Shuttle is scheduled to start in January 2020.

**2. Bus Stop Enhancement Project (Simme Seat Installations)**

Martin presented sample pictures of the 48 Simme Seat installations that were recently completed around the area. This has increased the number of bus stops with some sort of seating (shelters or benches) by 25 percent. Five older shelters are already being moved to make way for the installation of three new large shelters at three major bus stops. As a result of this project, the existing shelter at the Government Center will be

moved to the Yuba College Sutter Center. The shelter project should be completed by the end of next week.

### **3. Computer Assisted Dispatch/Automatic Vehicle Location (CAD/AVL) Project**

The CAD/AVL project is currently in the beta testing phase. Martin encouraged the members to download the DoubleMap app on their phones to become familiar with the program. The dispatch side of the new program is expected to come online in July.

### **4. New Ride Guide & Service Brochures (July 1, 2019 Fare & Service Changes)**

Martin presented the new Ride Guides and service brochures that reflect the fare changes and the expanded Sacramento Commuter services that will all become effective July 1<sup>st</sup>. He noted that there has been very little public comment about the fare changes. Even with the increase, they remain some of the lowest, if not the lowest in the area.

Martin also reminded the Board that the service contract is out to bid and that interviews with the four contractors would be taking place on Friday, June 14<sup>th</sup>. He thanked Chairman Leahy and Director Cardoza for participating in the interviews. The plan is to bring a recommendation to the July meeting with the resulting service contract to begin on October 1<sup>st</sup>.

## **VI. Correspondence/Information**

None

## **VII. Other Business**

Director Cardoza asked if we had received any correspondence or heard from Mr. Brinkley. Martin stated that we had not heard from him.

Director Bradford stated that the Yuba County Grand Jury report would be available the following day, Friday, June 14, 2019.

## **IX. Adjournment**

The meeting was adjourned at 4:22pm.

**THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, JULY 18, 2019 AT 4:00PM IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS**