

**AGENDA ITEM III – A**

**YUBA-SUTTER TRANSIT AUTHORITY  
MEETING MINUTES  
SEPTEMBER 16, 2021**

**I. Call to Order & Roll Call (4:00 pm)**

Present: Bains, Blaser, Buttacavoli, Fuhrer, Harris, and Shaw (Chair)  
Absent: Hudson and Micheli

**II. Public Business from the Floor**

None.

**III. Consent Calendar**

Director Bains made a motion to approve the consent calendar. Director Buttacavoli seconded the motion and it carried unanimously.

**IV. Reports**

**A. Security Video Surveillance Upgrade Project Award.**

Martin presented the Security Video Surveillance Upgrade Project noting that a copy of the Request for Proposals (RFP) was included in the board packet. This project was previously approved by the board and is a part of a series of projects being funded under the state's State of Good Repair Program. The total amount of the combined projects was \$200,000 with \$75,000 set aside for the video surveillance project. This project would replace and/or upgrade the security video systems that are now installed at the park and ride lots at McGowan Parkway and Highway 70 in Olivehurst, Feather River Boulevard and Highway 70 in Plumas Lake, and Bogue Road and Highway 99 in Yuba City. The Yuba County sites are owned by the county and the Sutter County site is owned by Caltrans.

Yuba-Sutter Transit paid for the initial installation of the video surveillance systems at all three locations and those systems have now been in place for seven or eight years. While the presence of these systems did significantly reduce the number of theft and vandalism incidents, such incidents have been on the increase lately and these largely solar-powered systems have become increasingly unreliable. The main issue is that problems are normally not discovered until someone goes to the site to retrieve video. As a result, the board approved this project to upgrade these sites for remote access to cost-effectively monitor the systems and retrieve video when needed. The upgraded systems would also increase the quality of the video collected for law enforcement use. These sites are not only used by transit riders, but also by people who are using vanpools or carpools.

Martin stated that the RFP was released in August and four proposals were received. The proposals were reviewed for the initial installation of the park and ride systems as well as for the optional system upgrades at the transit facility as well as the ongoing licensing or software cost, if necessary, over the anticipated life of the system. The proposed price includes equipment and installation costs as well as any necessary software licensing fees and cloud storage fees. Only one proposal does not include the additional licensing fee as their

system is done through integrated software so there is no additional licensing or storage fees, which are significant under the other proposals.

Based upon an evaluation of the proposals received, staff is recommending that this project be awarded to California Communications (Cal Comm). Under the Cal Comm project, all cameras will be hard-wired, eliminating the need for solar panels; remote access to download video and monitor the systems; and better video quality for law enforcement purposes. Cal Comm is also local and will be completing the work without a third-party vendor.

Director Fuhrer made a motion to award the video surveillance upgrade contract to Cal Comm and authorize execution of a standard agreement as proposed. Director Bains seconded the motion and it carried unanimously.

## **B. Project & Program Updates**

### **1. COVID-19 Impacts & Response**

Martin noted that August was the first month since the start of the pandemic to have significant systemwide ridership growth over the same month the prior year as average weekday boardings was up 33 percent over August 2020. While much of this systemwide increase was due to the operation of the Oroville cannery shuttle which ended August 20<sup>th</sup>, average weekday local fixed route ridership was up 13 percent, local Dial-A-Ride ridership was up 41 percent, and Sacramento Commuter ridership was up 21 percent over August 2020.

While these are all encouraging numbers, there is still a long way to go to reach pre-pandemic ridership levels as average weekday systemwide ridership in August was still just 47 percent of what it was in August 2019, but the upward trend that started in July really took hold in August and it appears to be continuing through the first half of September. However, like everything else about the pandemic, continued growth remains uncertain and likely will be uneven at best.

### **2. Next Generation Transit Facility Project**

The project to remove all trees and shrubs from the Avondale property will commence on Tuesday, September 21<sup>st</sup>. The federally protected shrubs have been identified by a biologist for preservation and they will be addressed in the future during the facility design and permitting process. This project will result in improved sightlines across the property for security purposes. At the conclusion of this project, staff will work to get the fence repaired and closed-in along the entire North Beale Road frontage.

### **3. Regional Waste Management Authority (RWMA) Organizational Changes**

Proposed amendments to the RWMA JPA are now scheduled for action consideration by each of the six RWMA member jurisdictions. If approved as proposed, the revised JPA will become effective November 1, 2021. In anticipation, staff is already working with the member jurisdiction administrators on the staff transition plan and schedule which is expected to be discussed in detail at the October 21<sup>st</sup> meeting of the RWMA Board of Directors by when five of the six member jurisdictions will have acted. As envisioned, new RWMA leadership is expected to be in place in the spring and Yuba-Sutter Transit's then 34-year staff relationship with the RWMA will end on June 30, 2022.

**4. Annual Unmet Transit Needs Hearing (On-Line at 1:00pm on Tuesday, November 9, 2021)**

The annual SACOG unmet transit needs public hearing for Yuba and Sutter Counties has been scheduled for 1:00 pm on Tuesday, November 9, 2021. Just as it was last year, this hearing will be held virtually. Public information materials will be available and circulated within the next few weeks.

**5. Annual Yuba-Sutter Transit & RWMA Fiscal Audits (Week of September 20, 2021)**

Field work for the annual financial audits of both organizations will be conducted all next week. The transit audit is conducted on behalf of SACOG while the RWMA audit is paid for by the RWMA. Both audits will be conducted by the same firm for the purpose of cost and staff efficiency.

Director Harris asked about the SACOG Unmet Transit Needs Hearing. Martin stated that it is a SACOG public hearing, but Yuba-Sutter Transit staff will be there as a resource, and we will ultimately have to respond to any identified needs.

Director Shaw asked if changes in service due to COVID would have any impact on unmet needs that might be considered unrealistic or create any lingering needs. Martin stated that most of the unmet needs that have been presented in the past have been for night or Sunday services. While there might be some shortfalls in service due to COVID and it is possible that there might be requests to reinstate schedules that were suspended during the pandemic, the demand must show that it is necessary and reasonable.

**V. Correspondence/Information**

None.

**VI. Other Business**

None.

**VIII. Adjournment**

The meeting was adjourned at 4:23 p.m.

**THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, OCTOBER 21, 2021 AT 4:00 PM  
IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS.**