



is seeking applications for the position of
PLANNING PROGRAM MANAGER I/II

Closing Date: March 29, 2017

The Position

The Yuba-Sutter Transit Authority is recruiting for a new Planning Program Manager to perform a wide range of technical and professional duties in support of the agency's programs and activities. Assignments will include some combination of short and long range service planning; contract monitoring; grant writing; special project management and support; marketing and community outreach; website management; and, technical and administrative support to the Transit Manager. And if that isn't enough, the incumbent may also perform many of these same functions as contract staff to the Regional Waste Management Authority.

The Ideal Candidate

We are looking for a highly skilled, motivated and enthusiastic individual with excellent interpersonal and communication skills; someone who enjoys researching and developing innovative yet practical solutions to problems; who is focused, disciplined and detail oriented; who has outstanding written, oral and computer skills; who can effectively organize and deliver their message; who highly values their integrity and has a strong work ethic; and, who is flexible, patient, compassionate and customer focused. We are also looking for an individual who will enjoy working in a small, busy office where everyone must be ready, willing and able to do anything at anytime all while maintaining their sense of humor.

Compensation & Benefits

Level I: \$4,967 - \$6,038/Month
Level II: \$5,750 - \$6,989/Month

- CalPERS Retirement Plan – 2% @ 62 (for those entering the CalPERS system after 12-31-12) or 2% @ 55 (for Classic PERS eligible employees)
- No Social Security
- Employer paid Medicare
- Employer paid health, dental, vision (reimbursement allowance), life and long term disability insurance coverage available to employee and dependents
- Employer contribution to the available deferred compensation plan
- Twelve paid holidays annually
- Annual leave (combined vacation & sick leave) program starting at 24 days a year (less than five years) up to 33 days a year (at least 20 years) up to a maximum accrual of 48 days
- Limited annual leave sell back program
- Frequent BBQs, potlucks and goodies!

Application Process

If you are interested in joining our team, please review the complete job announcement and position description that is available at www.yuba.org or from the Yuba County Human Resources Department.

To be considered, interested candidates must submit resume, Supplemental Questionnaire, and any additional information by no later than 5:00 p.m. on the Final Closing Date to:

**Yuba County Human Resources
915 8th Street, Suite 113
Marysville, CA. 95901**

**Phone: (530) 749-7860 Fax: (530) 749-7864
www.yuba.org**

The screening panel will select those most qualified to be considered for further participation in the selection process which may include an application screening, testing and/ or panel interview(s).

