

AGENDA ITEM III – A

**YUBA-SUTTER TRANSIT AUTHORITY
MEETING MINUTES
AUGUST 20, 2020**

I. Call to Order & Roll Call (4:00 pm)

Present: Cardoza, Fletcher (Vice-Chair), Leahy, Samayoa, Shaw (4:01), Sullenger, and Whiteaker (Chair)

Absent: Hudson

II. Public Business from the Floor

None.

III. Consent Calendar

Director Fletcher made a motion to approve the consent calendar. Director Cardoza seconded the motion and it carried unanimously.

IV. Reports

A. Yuba-Sutter Transit Federal Title VI Plan Update.

Martin presented the Federal Title VI Plan Update. The Title VI Program is designed to ensure that the level and quality of public transportation service is provided in a nondiscriminatory manner, promotes full and fair participation in public transportation decision-making without regard to race, color, or national origin, and ensure meaningful access to transit-related programs.

Director Fletcher made a motion to adopt Resolution No. 8-20 approving the Title VI Plan Update as proposed. Director Cardoza seconded the motion and it carried unanimously.

B. FY 2020 Annual Performance Report.

Martin presented the FY 2020 Annual Performance Report. With the ongoing COVID-19 pandemic, systemwide ridership was down 22.5 percent compared to FY 2019. Ridership went down consistently beginning in March and hitting a low in April. Ridership increased from April to June before dropping again in July when fare collection resumed on the local fixed route service. Sacramento Service and Dial-a-Ride service has remained steady since the April low with only minimal growth since. Martin noted that with schools remaining on distance learning amid other factors that will limit ridership growth, staff is not expecting any significant ridership growth at least through the end of the year and probably well into 2021.

C. Project & Program Updates

1. COVID-19 Impacts and Response

Martin stated that average weekday local fixed route ridership dropped 23 percent in July with the resumption of fare collection and the early ridership numbers for August are similar to those experienced in July.

The first positive COVID-19 infection of a contract employee was reported by Storer in July. The facts of the case were reported to the Health Department who praised Storer for their handling of the situation. The employee has returned to work.

The installation of plexiglass sneeze guards (driver barriers) to the small Dial-a-Ride and rural route buses will be completed by next week. As a result, staff is planning to resume fare collection on these services starting September 1st. Similar barriers will soon be added to the large Sacramento Commuter buses, but fare collection was never paused on that service. No objections were expressed to the resumption of fare collection on the Dial-a-Ride and rural route services.

2. Next Generation Transit Facility Plan

Martin stated that working papers one and two will be presented at the September board meeting. WSP is collaborating on developing the public comment process to receive public input on the sites. After the board meeting, the working papers will be released for public comment which will include a virtual open house to identify the priority sites and talk about the advantages of each.

3. Yuba College Sutter County Center Shuttle (Cancelled for Fall Semester)

Martin stated that the Yuba College Sutter County Center Shuttle Service was cancelled for the Fall Semester.

4. Bank Change – River Valley Community Bank

Martin reported that Yuba-Sutter Transit has changed banks from Mechanics Bank to River Valley Community Bank which has just opened a new branch in Marysville.

5. Yuba-Sutter Transit 45th Anniversary – Agency & Contractor Employee Appreciation Gift

Martin discussed the appreciation gift for the agency and contractor employees. Each employee will be receiving a backpack embroidered with the Yuba-Sutter Transit logo and a gift card as a token of appreciation and celebration of the 45th Anniversary.

6. Off Agenda – Service Inquiry

Martin noted that representatives from Pacific Coast Producers, a food processing company in Oroville, had contacted us to discuss the possibility of an employee shuttle service during their peak summer season. While it is probably too late for this season, there is potential to develop an employee sponsored service next year.

Director Fletcher asked if there was any news about the future of the Sikh Parade. Martin stated that while there has been no official word, it is not likely to occur this year though a smaller event may still be held. Due to current restrictions, Yuba-Sutter Transit has informed the event sponsors that we would not be able to provide the same service that we have in the past.

V. Correspondence/Information

None.

VI. Other Business

None.

VII. Adjournment

The meeting was adjourned at 4:19 pm.

THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, SEPTEMBER 17, 2020 AT 4:00 PM IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS UNLESS OTHERWISE NOTICED.