



MEETING NOTICE & AGENDA

DATE: Thursday, March 19, 2026

TIME: 4:00 P.M.

PLACE: Board of Supervisors Chambers
Yuba County Government Center
915 8th Street, Marysville, California

I. Call to Order and Roll Call

Bains, Bradford, Buttacavoli, Cole (Vice-Chair), Flores, House (Chair), Hudson and Kirchner

II. Public Business from the Floor

Members of the public may address the Authority on items of interest that are within the Authority's jurisdiction and are not on the agenda for this meeting. Public comment regarding agenda items will be permitted as each agenda item is considered by the Board.

III. Consent Calendar

All matters listed under the Consent Calendar are considered routine and can be enacted in one motion. There will be no separate discussion of these matters prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be removed from the Consent Calendar for discussion or specific action.

- A. Minutes from the Regular Meeting of February 19, 2026. (Attachment)
- B. Disbursement List for February 2026. (Attachment)
- C. Monthly Performance Report for February 2026. (Attachment)
- D. Discount Monthly Pass Program Blue Sky Grant Closeout Report. (Attachment)

IV. Action Items

- A. Authorizing Resolution for Federal Transit Administration (FTA) Grants. (Attachment)

RECOMMENDATION: Adopt Resolution No. 02-26 authorizing the Executive Director, or designee, to execute all federal grant and contract documents as needed for operating assistance and capital project programming.

- B. Preliminary Draft Operating and Capital Budgets for FY 2027. (Attachment)

RECOMMENDATION: Receive the Preliminary Draft Operating and Capital Budgets for FY 2027 as proposed or amended.

C. State Low Carbon Transit Operations Program (LCTOP) Project Selection. (Attachment)

RECOMMENDATION: 1) Authorize the submittal of specified projects for LCTOP funding as proposed or amended.

2) Adopt Resolution No. 03-26 authorizing execution of the related LCTOP Certifications and Assurances including the designation of the Executive Director as the Authorized Agent.

D. Change Order for the NextGen Transit Facility Architectural and Engineering Services Contract. (Attachment)

RECOMMENDATION: Approve a Change Order to the Architectural and Engineering Services Contract No. 081624 with AECOM Technical Services, Inc., in an amount not to exceed \$69,921.55, to complete revisions to the Yuba-Sutter NextGen Transit Facility preliminary design document package pursuant to updated federal discretionary funding guidance.

E. Project and Program Updates

1. Mobility on Demand (MOD) Performance Report
2. NextGen Transit Facility Project
3. Operations and Maintenance Contractor Procurement

V. **Correspondence / Information**

VI. **Other Business**

VII. **Adjournment**

The next regular meeting is scheduled for Thursday, April 16, 2026, at 4:00 P.M. in the Yuba County Board of Supervisors Chamber, Yuba County Government Center, 915 8th Street, Marysville, California.

If you need assistance to attend the Yuba-Sutter Transit Board Meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, please contact the Yuba-Sutter Transit office at (530) 634-6880 or by email at info@yubasuttertransit.com at least 72 hours in advance so such aids or services can be arranged.

**AGENDA ITEM III-A
YUBA-SUTTER TRANSIT AUTHORITY
MEETING MINUTES
FEBRUARY 19, 2026**

I. Call to Order & Roll Call (4:00 p.m.)

Present: Bains, Buttacavoli, Cole, Flores, House (Chair), Hudson and Kirchner
Absent: Bradford

II. Public Business from the Floor

None.

III. Consent Calendar

Director Bains made a motion to approve the consent calendar. Director Hudson seconded the motion, and it carried unanimously.

IV. Action Items

A. FY 2026 Mid-Year Budget Report and FY 2027 Budget Preview.

Executive Director Mauk provided a summary of current fiscal year operating and capital budgets to actual expenditures and previewed budget considerations for the upcoming fiscal year 2027. There was no public comment.

Director Hudson made a motion to receive the fiscal Year 2026 mid-year budget report and directed staff to prepare the fiscal year 2027 preliminary operating and capital budgets as presented. Director Bains seconded the motion, and it carried unanimously.

B. FY 2026 Mid-Year Performance Report.

Mauk summarized systemwide ridership and service productivity declines experienced during the first half of the current fiscal year. Mauk stated that commuter ridership increased by 7% and financial indicators declined marginally with revenue down less than 2% and the farebox recovery ratio decreasing slightly from 11.7% to 11.6%.

C. Project and Program Updates.

1. Mobility on Demand (MOD) Performance Report

Mauk reported January combined ridership gains on the MOD service and adjoining fixed routes.

2. NextGen Transit Facility Project

Mauk reported recent progress with the Federal Transit Administration on the required National Environmental Policy Act project approvals and provided the anticipated timeline for initiation of construction management and design build procurements.

3. Legislative Update

Mauk provided updates to the state's fiscal outlook and Cap & Invest revenue forecasts. Mauk also highlighted State Assembly Bill (AB) 1383 and AB 1599 as being of interest to public transit.

V. Correspondence/Information

None.

VI. Other Business

None.

VII. Adjournment

The meeting was adjourned at 4:24 p.m.

AGENDA ITEM III - B
YUBA-SUTTER TRANSIT
DISBURSEMENT LIST
MONTH OF FEBRUARY 2026

CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$ 11,602.02	CALPERS HEALTH	HEALTH INSURANCE - FEBRUARY 2026
EFT	\$ 5,567.75	CALPERS RETIREMENT	RETIREMENT PAYMENT (EMPLOYER SHARE) - JANUARY 2026
EFT	\$ 854.00	CALPERS 457 PLAN	EMPLOYER CONTRIBUTION - JANUARY 2026
EFT	\$ 875.53	CYPRESS DENTAL ADMINISTRATORS	DENTAL & VSP INSURANCE - FEBRUARY 2026
EFT	\$ 56,387.72	PAYROLL	PAYROLL - JANUARY 2026
EFT	\$ 1,121.89	PRINCIPAL MUTUAL LIFE INSURANCE	L/D/LTD INSURANCE - FEBRUARY 2026
EFT	\$ 1,128.14	CARDMEMBER SERVICES	CREDIT CARD: ADOBE SUBSCRIPTIONS & RENEWAL FOR CARB CTC
EFT	\$ 41.49	CALIFORNIA WATER SERVICE	FIRE SUPPRESSION - FEBRUARY 2026
EFT	\$ 489.17	CALIFORNIA WATER SERVICE	WATER: 1/14/2026 - 2/11/2026
EFT	\$ 281.44	COMCAST BUSINESS SERVICES	INTERNET SERVICES - JANUARY 2026
EFT	\$ 400.00	FRANCOTYP-POSTALIA INC	POSTAGE RESET - 2/13/2026
EFT	\$ 1,417.28	PG&E	GAS - JANUARY 2026
EFT	\$ 100.00	BRAD HUDSON	BOARD MEETING 2/19/2026
EFT	\$ 100.00	RENICK HOUSE	BOARD MEETING 2/19/2026
EFT	\$ 100.00	TONI COLE	BOARD MEETING 2/19/2026
EFT	\$ 100.00	WADE KIRCHNER	BOARD MEETING 2/19/2026
EFT	\$ 350.73	VERDANT COMMERCIAL CAPITAL	COPY MACHINE LEASE - JANUARY 2026
EFT	\$ 8,630.74	RAMOS OIL COMPANY	BUS FUEL - GAS 1/11/2026 - 1/31/2026
EFT	\$ 4,427.04	RAMOS OIL COMPANY	BUS FUEL - GAS 2/01/2026 - 2/10/2026
EFT	\$ 10,035.65	THE LE FLORE GROUP	NGTF CONSULTING - JANUARY 2026
EFT	\$ 251.50	UTILITY MANAGEMENT SERVICES	SEWER - FEBRUARY 2026
EFT	\$ 297.00	PRIMEPAY	PAYROLL FEES & W-2S - JANUARY 2026
EFT	\$ 2,820.00	VIA TRANSPORTATION INC	VEHICLE FEES - JANUARY 2026
EFT	\$ 271.83	ELAVON	MERCHANT SERVICE FEE - FEBRUARY 2026
19531	\$ 200.97	ADVANCED DOCUMENTS CONCEPTS	COPY MACHINE CHARGES - JANUARY 2026
19532	\$ 175.00	ALL SEASONS TREE & TURF CARE	LANDSCAPING & WEED CONTROL - JANUARY 2026
19532	\$ 1,390.00	ALL SEASONS TREE & TURF CARE	SPRAY HERBICIDE FOR WEED CONTROL AT 2100 B ST, MARYSVILLE
19533	\$ 1,638.98	ALL STAR WRAPS LLC	REINSTALLATION OF FACILITYSIGN, 64 DECALS & 3 BUS STOP SIGNS
19534	\$ 39.75	BIDWELL WATER COMPANY	WATER SERVICE - 1/05/2026 TO 1/26/2026
19535	\$ 3,956.63	CONNECT CARD REGIONAL SERVICE CENTER	CONNECT CARD SALES - JANUARY 2026
19536	\$ 22,887.77	HUNT & SONS INC	BUS FUEL - RENEWABLE DYED DIESEL
19537	\$ 610.58	QUILL CORPORATION	JANITORIAL SUPPLIES - PAPER TOWELS, TRASH BAGS, SEAT COVERS & TOILET PAPER
19538	\$ 768.04	SC FUELS	DEF FLUID
19539	\$ 1,208.70	SECURITAS TECHNOLOGY CORPORATION	SECURITY SERVICES - DECEMBER 2025 & JANUARY 2026
19540	\$ 60.00	SHELBY'S PEST CONTROL	PEST CONTROL SERVICES - FEBRUARY 2026
19541	\$ 163.80	STORER TRANSIT SYSTEMS	SPECIAL EVENT 12/17/2025
19541	\$ 589,818.07	STORER TRANSIT SYSTEMS	CONTRACT SERVICES & VEHICLE INSURANCE - 12/2025
19542	\$ 670.00	STREAMLINE	WEBSITE SERVICES - FEBRUARY 2026
19543	\$ 426.80	T-MOBILE	WIFI SERVICES ON BUSES - JANUARY 2026
19544	\$ 2,239.63	TEHAMA TIRE SERVICE INC	TUBES/TIRES
19545	\$ 590.00	TELELINK BUSINESS TELEPHONE SYSTEMS	TELEPHONE SERVICES - FEBRUARY 2026
19546	\$ 2,150.00	ALLIANT NETWORKING SERVICES, INC	IT SERVICES - MARCH 2026
19547	\$ 321.89	BEN TOILET RENTALS, INC	PORTABLE TOILET & WASH BASIN RENTAL
19548	\$ 32.80	BIDWELL WATER COMPANY	WATER SERVICE - 2/13/2026
19549	\$ 23.92	BOB'S LOCK & KEY SHOP	FACILITY KEYS
19550	\$ 100.00	BRUCE BUTTACAVOLI	BOARD MEETING 2/19/2026
19551	\$ 100.00	DAN FLORES	BOARD MEETING 2/19/2026
19552	\$ 357.24	FRANCOTYP-POSTALIA, INC	POSTAGE MACHINE RENTAL 10/13/2025 - 4/12/2026
19553	\$ 25,484.49	HUNT & SONS INC	BUS FUEL - RENEWABLE DYED DIESEL
19554	\$ 100.00	KARM BAINS	BOARD MEETING 2/19/2026
19555	\$ 299.20	MATTHEW MAUK	REIMBURSEMENT - VISION BENEFIT & SYMPATHY DONATION
19556	\$ 73.46	OLIVEHURST PUBLIC UTILITY DISTRICT	WATER & SEWER AT 1430 MELODY RD - JANUARY 2026
19557	\$ 1,562.50	PROSIO COMMUNICATIONS	MARKETING SERVICES - JANUARY 2026
19558	\$ 1,851.55	QUEST	MAINTENANCE OF BUS STOPS/SHELTERS - JANUARY 2026
19559	\$ 297.00	QUILL CORPORATION	OFFICE SUPPLIES: CARDSTOCK, RECEIPT BOOKS, FOOT REST, POST ITS & NOTE PADS
19560	\$ 1,100.00	RC JANITORIAL	JANITORIAL SERVICES - JANUARY 2026
19561	\$ 1,891.25	RICH, FUIJDE, BORDSEN & GALYEAN, INC	LEGAL SERVICES: 1/15/2026 - 2/13/2026
19562	\$ 827.40	SC FUELS	DEF FLUID
19563	\$ 349.90	STORER TRANSIT SYSTEMS	SPECIAL EVENT 1/17/2026
19564	\$ 3,017.69	TEHAMA TIRE SERVICE INC	TUBES/TIRES
	\$ 774,435.93		

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TRANSFERS**

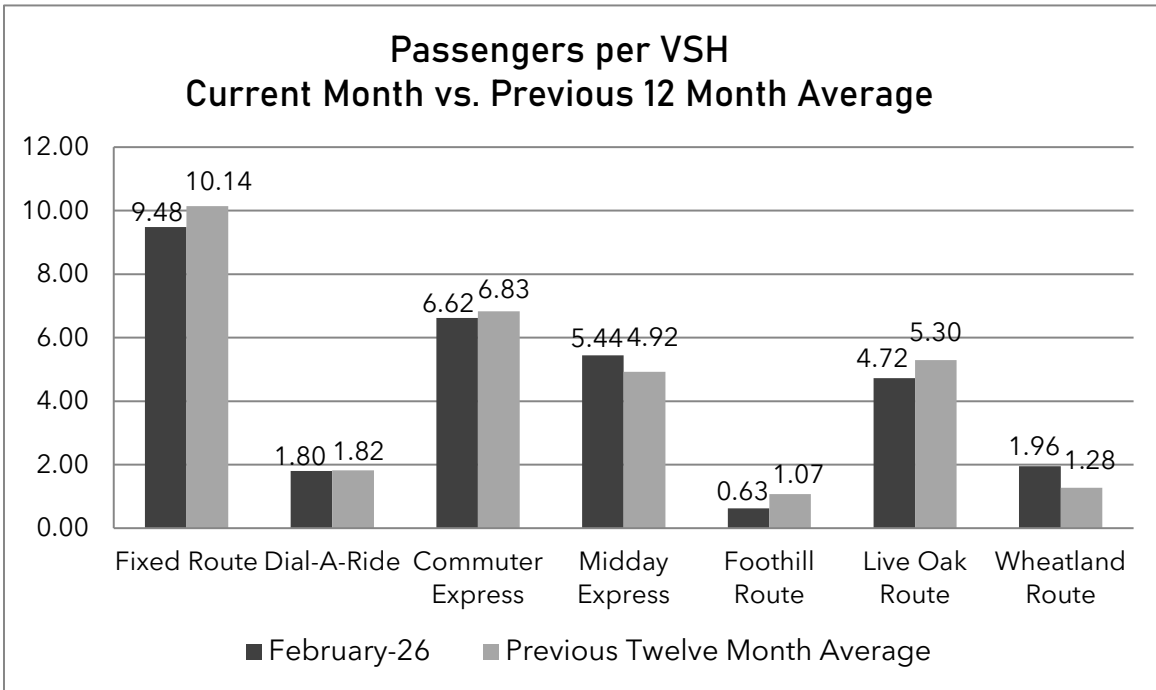
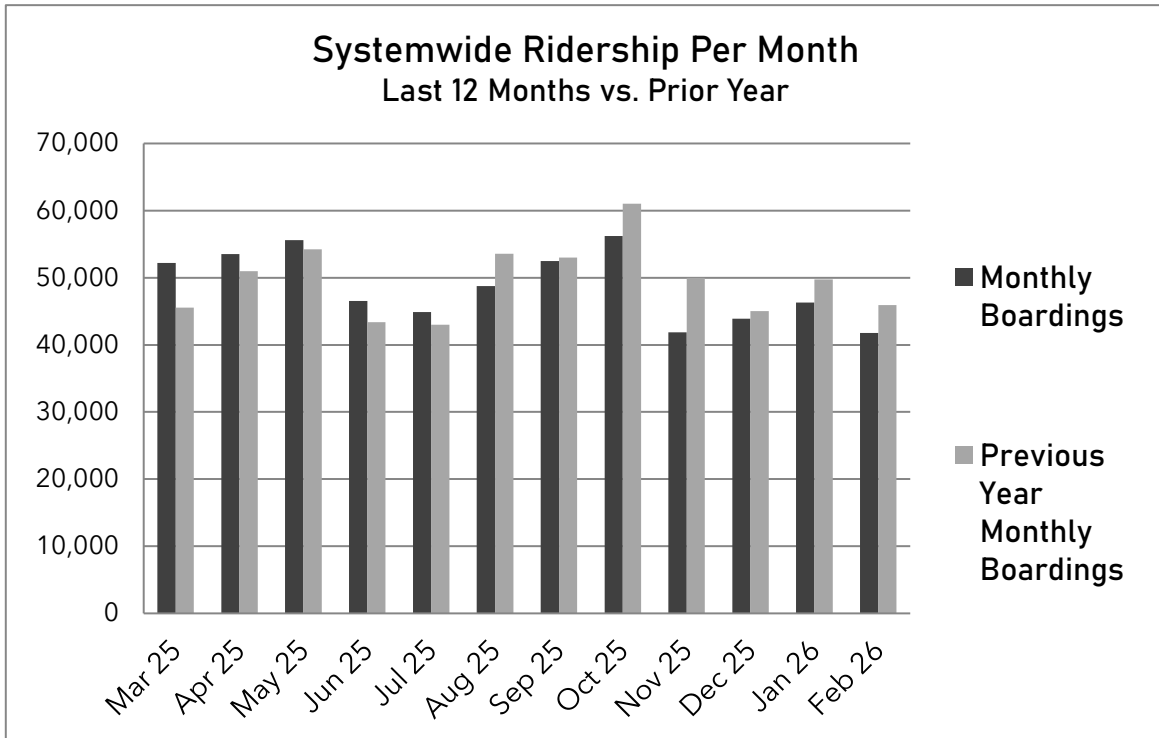
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AGENDA ITEM III- C

FEBRUARY 2026 PERFORMANCE REPORT

	February-26	Previous Twelve Month Average	Fiscal YTD	Previous Fiscal YTD
Ridership:				
Fixed Route	34,659	41,174	315,256	338,316
Dial-A-Ride	1,987	2,226	16,596	21,627
Commuter Express	4,040	4,461	34,757	33,337
Midday Express	594	584	4,748	4,137
Foothill Route	53	93	688	705
Live Oak Route	361	423	3,556	3,226
Wheatland Route	100	66	654	278
Total Ridership:	41,794	49,026	376,255	401,626
Vehicle Service Hours:				
Fixed Route	3,656.12	4,058.96	32,282.94	29,863.67
Dial-A-Ride	1,105.90	1,221.64	9,456.91	12,541.12
Commuter Express	610.17	652.79	5,232.97	5,054.07
Midday Express	109.15	118.66	951.48	885.75
Foothill Route	84.31	86.76	702.14	672.18
Live Oak Route	76.41	79.84	643.78	616.22
Wheatland Route	51.14	51.76	429.96	403.74
Total VSH's:	5,693.20	6,270.39	49,700.18	50,036.75
Passengers Per Hour:				
Fixed Route	9.48	10.14	9.77	11.33
Dial-A-Ride	1.80	1.82	1.75	1.72
Commuter Express	6.62	6.83	6.64	6.60
Midday Express	5.44	4.92	4.99	4.67
Foothill Route	0.63	1.07	0.98	1.05
Live Oak Route	4.72	5.30	5.52	5.24
Wheatland Route	1.96	1.28	1.52	0.69
Total Passengers Per VSH:	7.34	7.82	7.57	8.03

FEBRUARY 2026 PERFORMANCE REPORT



**AGENDA ITEM III-D
STAFF REPORT**

DISCOUNT MONTHLY PASS PROGRAM BLUE SKY GRANT CLOSEOUT REPORT

RECOMMENDATION: Information only.

Background

The most recent Discount Monthly Pass Program was funded through a \$75,000 Blue Sky grant from the Feather River Air Quality Management District (FRAQMD) for the period April 2025 through January 2026 (extended from December 2025). The funds were used to replace the lost fare revenue that resulted from a \$10 discount on the regular \$20 price for unlimited use monthly transit passes for area youth (ages 5 – 18), seniors (age 65 and over), and eligible persons with disabilities.

The primary objective of the program is to reduce the number of vehicle trips and vehicle miles traveled in the Yuba-Sutter area for the purposes of reducing vehicle emissions and improving local air quality. The secondary objective is to continuously introduce and reinforce the use of public transit as a viable alternative mode of transportation to the large and growing population of youth, seniors, and persons with disabilities.

Discussion

During the extended 10-month performance period April 2025 through January 2026, a total of 7,648 discount passes were sold, and 164,135 discount pass trips were taken, which represents approx. 43% of all local and rural fixed route trips taken during the period. At a subsidy of \$10 per pass, this grant award provided funding toward 7,500 (98%) of the discount passes sold during the period. Compared to the 10-month period from April 2024 through January 2025, discount pass sales declined 9.7%, but discount pass ridership was down just 1%, despite an overall decline in systemwide ridership of 11% during this same period. The prior 12-month period subsidy earned was \$98,000 for 10,155 discount passes sold.

The 2025 Blue Sky grant period is now complete, and the grant is ready to be closed. Staff will be prepared at the meeting to discuss this program in detail.

Fiscal Impact

None. Looking forward, the current FRAQMD Blue Sky Program will reimburse Yuba-Sutter Transit up to a total amount not to exceed \$100,000 to offset half of the selling price of each discount monthly local and rural fixed route bus pass sold between January 1, 2026, and December 31, 2026.

Attachments

Combined Monthly Discount Pass Program Data Comparison, March 12, 2026

Combined Monthly Discount Pass Program Data Comparison
Grant Years 2025/2026
 Revised 3-12-26

Discount Monthly Pass Sales*

	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Total</u>
Discount Monthly Passes Sold - 2024/2025	916	751	678	742	1,143	758	801	906	965	805	8,465
Discount Monthly Passes Sold - 2025/2026	815	771	611	633	1,143	661	862	642	731	779	7,648
Percent Change	-11%	3%	-10%	-15%	0%	-13%	8%	-29%	-24%	-3%	-9.7%

Discount Monthly Local & Rural Route Pass Ridership*

	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Total</u>
Discount Monthly Pass Boardings - 2024/2025	17,680	19,228	14,165	13,387	17,617	18,082	20,560	14,608	14,456	16,540	166,323
Discount Monthly Pass Boardings - 2025/2026	18,358	20,206	15,055	13,766	16,258	17,845	18,745	13,987	14,557	15,358	164,135
Percent Change	4%	5%	6%	3%	-8%	-1%	-9%	-4%	1%	-7%	-1%

Discount Local & Rural Route Cash Fare Ridership*

	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Total</u>
Discount Cash Fare Boardings - 2024/2025	6,812	7,129	5,087	4,631	6,654	6,810	8,025	6,300	6,264	7,325	65,037
Discount Cash Fare Boardings - 2025/2026	7,232	8,349	6,694	5,905	8,050	8,012	8,497	6,231	6,703	7,655	73,328
Percent Change	6%	17%	32%	28%	21%	18%	6%	-1%	7%	5%	13%

All Discount Local & Rural Route Ridership (Pass & Cash)*

	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Total</u>
All Discount Boardings - 2024/2025	24,492	26,357	19,252	18,018	24,271	24,892	28,585	20,908	20,720	23,865	231,360
All Discount Boardings - 2025/2026	25,590	28,555	21,749	19,671	24,308	25,857	27,242	20,218	21,260	23,013	237,463
Percent Change	4%	8%	13%	9%	0%	4%	-5%	-3%	3%	-4%	3%

All Local & Rural Route Ridership*

	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Total</u>
Total Boardings All Fare Categories - 2024/2025	44,473	47,240	37,109	35,623	45,699	45,459	52,237	43,427	38,438	42,353	432,058
Total Boardings All Fare Categories - 2025/2026	45,220	47,986	39,110	36,843	41,566	45,026	48,268	2,195	37,559	39,592	383,365
Percent Change	2%	2%	5%	3%	-9%	-1%	-8%	-95%	-2%	-7%	-11%

*Time Period of April 2025 through January 2026

AGENDA ITEM IV-A
STAFF REPORT

**AUTHORIZING RESOLUTION FOR
FEDERAL TRANSIT ADMINISTRATION (FTA) GRANTS**

RECOMMENDATION: Adopt Resolution No. 02-26 authorizing the Executive Director, or designee, to execute all federal grant and contract documents as needed for operating assistance and capital project programming.

Background

As a recipient of financial assistance from the Federal Transit Administration (FTA), the Yuba-Sutter Transit Authority must adopt an annual resolution designating the person or position within the organization authorized to execute and file federal grant and contract related documents.

Discussion

The attached Resolution No. 02-26 includes the current required authorizing language and references all known, relevant federal grant funding sources needed for operating assistance and capital project programming. With the requested action, the Executive Director, or designee, will be confirmed as the authorizing representative for federal grant application processing and contract execution.

Staff will be prepared to discuss this matter in detail at the meeting.

Fiscal Impact

None. The requested action designates an authorized representative required for submitting federal grant applications and administration of related funding agreements.

Attachment

Resolution No. 02-26

YUBA-SUTTER TRANSIT AUTHORITY
RESOLUTION NO. 02-26

Resolution authorizing the filing of applications with the Federal Transit Administration, an operating administration of the United States Department of Transportation, for Federal transportation assistance authorized by 49 U.S.C. chapter 53, title 23 United States Code, or other Federal statutes administered by the Federal Transit Administration.

WHEREAS, the Federal Transportation Administration has been delegated authority to award Federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Yuba-Sutter Transit Authority, and may require the Yuba-Sutter Transit Authority to provide the local share of the project cost;

WHEREAS, the Yuba-Sutter Transit Authority has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW, THEREFORE, BE IT RESOLVED BY THE YUBA-SUTTER TRANSIT AUTHORITY BOARD OF DIRECTORS;

- 1. That the Executive Director, or their designee, is authorized to execute and file an application for Federal assistance on behalf of the Yuba-Sutter Transit Authority with the Federal Transit Administration for Federal Assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration. The Yuba-Sutter Transit Authority has received authority from the State of California, Department of Transportation, the Designated Recipient, to apply for Urbanized and Non-Urbanized Area Formula and Non-Formula Program assistance pursuant to Sections 5307, 5309, 5310, 5311, 5317, 5339, and the Better Utilizing Investments to Leverage Development (BUILD) Grant Program.*
- 2. That the Executive Director, or their designee, is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a federal assistance grant or cooperative agreement.*
- 3. That the Executive Director, or their designee, is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the Yuba-Sutter Transit Authority.*

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY INTRODUCED, PASSED AND ADOPTED BY THE YUBA-SUTTER TRANSIT AUTHORITY AT THE REGULAR MEETING THEREOF HELD ON MARCH 19, 2026, BY THE FOLLOWING VOTE:

Ayes:

Noes:

Chair, Board of Directors

Attest:

*Lisa O'Leary
Secretary to the Board of Directors*

AGENDA ITEM IV-B STAFF REPORT

PRELIMINARY DRAFT OPERATING AND CAPITAL BUDGETS FOR FY 2027

RECOMMENDATION: Receive the Preliminary Draft Operating and Capital Budgets for FY 2027 and direct staff as desired.

Background

Attached for Board review and discussion is the preliminary draft Yuba-Sutter Transit Authority (Authority) Operating and Capital Budgets for FY 2027, including the detailed assumptions (attached) being used for each revenue and expense line item. The Authority's Joint Powers Agreement (JPA) stipulates that a proposed budget be submitted to the Board by the end of March and that a final budget be adopted by the end of May prior to the start of each fiscal year. This schedule is designed to provide early notice to the member jurisdictions of the annual apportionment of Local Transportation Fund (LTF) contributions for inclusion in their own budget process. This preliminary budget submittal meets the JPA requirement, but the budgets should be considered working versions and further refinement is typically necessary prior to adoption.

Discussion

This report formally initiates the annual Yuba-Sutter Transit budget adoption process and input from the public and the Board are invited. Both the current and future year's expense and revenue assumptions will be continually refined over the next two months as information is made available from regional, state and federal sources. Should budget conditions change significantly in the interim period, a special meeting may be scheduled for late April or early May to request additional Board direction.

Current Year-End Budget Estimates

Projected year-end operating expenses for FY 2026 are now expected to be approx. 5% less than the adopted \$10.2M budget. Notable operations expense fluctuations include fuel and contractor charges which both recognize savings due to the projected operation of approx. 1,500 less vehicle service hours (VSH) in FY 2026 compared to budgeted. In addition, the combined average price of fuel was \$9.50 per VSH through December, which is \$2.38 lower than the budgeted \$11.88 per VSH. Fuel prices are currently climbing but expenses are still expected to end the fiscal year within budget. Administrative expenditures are projected to end FY 2026 within \$1,000 (.08%) of the \$1.3M budgeted.

FY 2026 operating revenues include a projected decrease in fares and an increase in interest revenue. The most notable downward revenue variances are the non-receipt of state cash grants/reimbursements that were budgeted from LCTOP for the Roseville Commuter Service and a decrease in the Caltrans Binney Junction SR 70 related revenues due to both projects being delayed. Savings resulting from the combination of lower than budgeted expenses and higher than budgeted revenues will allow more State Transit Assistance (STA) Funds to be carried over to FY 2027, assuming current trends hold.

Capital expenditures projected through the end of the current fiscal year include those necessary for the continuing environmental and preliminary design work on the NextGen Transit Facility project, completion of the bus wraps/branding that was continued from the prior year, the purchase of a

replacement maintenance truck, start-up costs for GTFS location technology, and budgeted allowances for facility and bus stop maintenance, including a share of the projected costs for the Shasta and Alturas Bus Stop Improvements contributed to Yuba City. The budgeted Cal-ITP Fare Card System Replacement Project is now expected to carry into FY 2027.

Preliminary Draft FY 2027 Operating Budget

The preliminary draft FY 2027 Operating Budget total of \$10,695,000 represents an increase of \$502,000 (4.9%) over the budgeted amount for FY 2026 and an increase of approx. 11% over the projected year-end figure for the current fiscal year. Of the total budgeted expenditures in FY 2027, \$9.3M (87%) is allocated to direct operational costs and consumables such as fuel and tires. The preliminary draft budget assumes the operation of an estimated 90,600 vehicle service hours (VSH) which is 6,600 (7.8%) more than the projected year-end figure of 84,000 VSH in FY 2026. This figure is still well below the 92,571 VSH that were operated in the last full pre-pandemic fiscal year (FY 2019). The budgeted VSH figure assumes service changes as we continue to meet returning ridership demand, implement the final elements of the NextGen Transit Plan, and commence offsite parking due to the Caltrans Binney Junction construction project.

Revenue projections in the preliminary draft operating budget follow current fare revenue trends and include continue dedicated grant funding levels through FY 2027. Also assumed are on-going federal funding at generally historic levels, and stability in state and local revenue sources for transit operations. The projected combined Local Transportation Fund (LTF) contribution from the member jurisdictions is being budgeted at \$4.4 million for FY 2027, up from \$4.2 million in FY 2026, mirroring the projected 5% increase in operating expenditures.

In addition to the above, the preliminary draft FY 2027 operating budget makes other significant expense and revenue assumptions including:

- Variable hourly rate adjustments for the last year of the current Operations and Maintenance contract with Storer Transit Systems. Per the contract terms, variable rates escalate during each option year based on changes in the Consumer Price Index (CPI) with a cap of 4% per year. For preliminary budgeting purposes, a 3% rate increase is assumed for FY 2027 based on recent trends. The final budget presented in May will reflect the actual CPI as of the 12-month period ending February 2026.
- Continued implementation of service initiatives outlined in the NextGen Transit Plan (Plan). The anticipated expansion of the microtransit pilot program to additional service areas and launch of a connector service to Lincoln/Roseville represent the bulk of the net operations cost impacts in FY 2027.
- Ongoing professional services support to assist in procurements and contract management for the NextGen Transit Facility project, management of the upcoming operations and maintenance contract procurement, as well as routine human resources, information technology, and website support.
- Caltrans Binney Junction project relocation expenses offset by revenues from the proposed Temporary Construction Easement agreement, projected at \$291,000 for FY 2027.

- Continued funding from the Feather River Air Quality Management District (FRAQMD) for the discounted monthly pass program for youth, seniors, and persons with disabilities through December 31, 2026, and continued funding from the Low Carbon Transit Operations Program (LCTOP) for general public pass subsidies.
- LCTOP funding to support the operation of the planned Lincoln/Roseville connector service.
- Extra accounting expenses are due in part to the requirement of the Sacramento Area Council of Governments (SACOG) for reimbursement for contracting independent financial and single audits required of the regional operators. These audits will be performed in conjunction with SACOG's audit and the FY 2027 estimate for these services is \$34K.

Beyond the items listed above, the preliminary draft budget should be viewed at this early date as a starting point for further analysis and refinement.

Preliminary Draft FY 2027 Capital Budget

The primary component of the \$1,925,000 preliminary draft capital budget for FY 2027 is an estimated \$1.06M for the continuing work on the NextGen Transit Facility project. Staff anticipate the start of both a Construction Management/Quality Assurance contract and a Design-Build contract leading to significant progress toward final design during the last half of FY 2027. In addition, two revenue vehicle purchases (\$405K) and two staff vehicle replacements (\$90K) are included for funding allocation purposes in FY 2027. Other FY 2027 capital projects include the Cal-ITP fare card system replacement being undertaken by the Sacramento region (\$220,000) and recurring annual allowances for facility repairs and improvements (\$50,000), bus stop repairs and improvements (\$50,000).

The highest priority capital issue continues to be the replacement of Yuba-Sutter Transit's existing maintenance and operations facility. The most immediate task is to obtain environmental clearances, after which the final design phase of the project can begin in earnest. Continued progress on the project is necessary to both stay on schedule and maintain availability of funding.

Staff will be prepared at the meeting to discuss the above issues as well as the preliminary draft budgets in as much detail as desired.

Attachments

- 1) Preliminary Draft Operating and Capital Budget for FY 2027
- 2) Preliminary Budget Assumptions for FY 2027

YUBA-SUTTER TRANSIT AUTHORITY
FY 2027 PRELIMINARY DRAFT OPERATING AND CAPITAL BUDGET

Prepared March 7, 2026

OPERATING BUDGET

		FY 2025 Budget	FY 2025 Audited	FY 2026 Budget	FY 2026 Projected	FY 2027 Preliminary Draft
Operations Expenditures						
50300	Services - Other Maintenance	\$ 263,000	\$ 181,953	\$ 268,000	\$ 268,000	\$ 275,000
50401	Fuel and Lubricants	1,066,000	780,945	\$ 1,016,000	\$ 898,000	\$ 1,053,000
50402	Tires and Tubes	75,000	89,400	\$ 76,000	\$ 89,000	\$ 96,000
50499: 10	Other Materials and Supplies Consumed	123,000	42,952	\$ 103,000	\$ 50,000	\$ 60,000
50500	Utilities - Electric and Gas	75,000	73,116	\$ 82,000	\$ 78,000	\$ 82,000
50501	Utilities - Water and Sewer	9,000	8,235	\$ 9,000	\$ 9,000	\$ 10,000
50502	Utilities - Telephone & Internet	11,000	13,966	\$ 12,000	\$ 11,000	\$ 12,000
50600	Casualty and Liability Costs - Operations	323,000	319,997	\$ 326,000	\$ 292,000	\$ 346,000
50800	Services - Contract Operations	6,373,000	6,105,648	\$ 6,696,000	\$ 6,608,000	\$ 7,091,000
50801	Services - Out of Contract	20,000	16,110	\$ 3,000	\$ 3,000	\$ 3,000
	Caltrans Binney Junction SR 70 Improvements & Offsite Location			\$ 291,000	\$ 30,000	\$ 291,000
	Subtotal - Operations	<u>\$ 8,338,000</u>	<u>\$ 7,632,322</u>	<u>\$ 8,882,000</u>	<u>\$ 8,336,000</u>	<u>\$ 9,319,000</u>
Administration Expenditures						
50102	Salaries and Wages - Admin. Staff	\$ 618,000	\$ 630,874	\$ 674,000	\$ 668,890	\$ 688,000
50200	Fringe Benefits - Admin. Staff	277,000	249,059	\$ 268,000	\$ 255,000	\$ 258,000
50201	Fringe Benefits - Unfunded CalPERS Liability Payments	7,000	6,313	\$ 14,000	\$ 14,000	\$ 20,000
50301	Services - Accounting	8,000	4,152	\$ 38,000	\$ 40,000	\$ 41,000
50302	Services - Legal	12,000	13,925	\$ 12,000	\$ 14,000	\$ 20,000
50303	Services - Printing and Copying	24,000	20,959	\$ 27,000	\$ 31,000	\$ 40,000
50309	Services - Miscellaneous Professional	110,000	85,088	\$ 80,000	\$ 70,000	\$ 105,000
50499: 11	Materials and Supplies - Office & Postage	14,000	9,205	\$ 12,000	\$ 11,000	\$ 12,000
50900	Miscellaneous Expense - Insurance and Bond	75,000	63,813	\$ 75,000	\$ 79,000	\$ 80,000
50901	Miscellaneous Expense - Dues & Subscriptions	8,000	6,540	\$ 8,000	\$ 8,000	\$ 8,000
50902	Miscellaneous Expense - Travel, Meetings and Training	10,000	6,478	\$ 12,000	\$ 12,000	\$ 12,000
50903	Miscellaneous Expense - Board of Directors	11,000	7,700	\$ 11,000	\$ 8,000	\$ 12,000
50904	Miscellaneous Expense - Media Adv. and Promo.	130,000	74,731	\$ 75,000	\$ 68,000	\$ 75,000
50909	Miscellaneous Expense - Other	5,000	10,793	\$ 5,000	\$ 5,000	\$ 5,000
	Subtotal - Administration	<u>\$ 1,309,000</u>	<u>\$ 1,189,630</u>	<u>\$ 1,311,000</u>	<u>\$ 1,283,890</u>	<u>\$ 1,376,000</u>
	Total Expenditures	<u>\$ 9,647,000</u>	<u>\$ 8,821,952</u>	<u>\$ 10,193,000</u>	<u>\$ 9,619,890</u>	<u>\$ 10,695,000</u>

		FY 2025 Budget	FY 2025 Audited	FY 2026 Budget	FY 2026 Projected	FY 2027 Preliminary Draft
Operating Revenues						
40100	Passenger Fares	\$ 919,000	\$ 1,040,775	\$ 1,086,000	\$ 1,039,000	\$ 1,114,000
40200	Special Transit Fares	31,000	25,335	6,500	3,000	3,000
40600	Auxiliary Revenue (Bus, Shelter & Bench Advertising)	40,000	74,021	75,000	85,000	85,000
40700	Non-Transportation Revenue (Interest)	60,000	67,579	48,000	76,000	76,000
40709	Non-Transportation Revenue (TCE, Misc.)	2,000	31,672	13,000	10,000	10,000
40900	TDA-Local Transportation Funds (LTF)	4,000,000	4,000,000	4,200,000	4,200,000	4,400,000
40901	Local Cash Grants/Reimbursements	42,000	50,407	50,000	53,000	53,000
41100	TDA-State Transit Assistance Funds (STA)	1,390,000	532,163	1,108,500	1,028,890	1,443,000
41109	State Cash Grants/Reimbursements	163,000	-	220,000	-	220,000
41300	General Operating Assistance - FTA Sect. 5307 (Urban)	2,500,000	2,500,000	2,600,000	2,600,000	2,700,000
41301	General Operating Assistance - FTA Sect. 5311 (Rural)	250,000	250,000	200,000	200,000	300,000
41301	General Operating Assistance - FTA Sect. 5311 ARP Act (Rural)	250,000	250,000	295,000	295,000	-
	Caltrans Binney Junction SR 70 Improvements & Offsite Location			291,000	30,000	291,000
	Total Operating Revenue	<u>\$ 9,647,000</u>	<u>\$ 8,821,952</u>	<u>\$ 10,193,000</u>	<u>\$ 9,619,890</u>	<u>\$ 10,695,000</u>

CAPITAL BUDGET

		FY 2025 Budget	FY 2025 Audited	FY 2026 Budget	FY 2026 Projected	FY 2027 Preliminary Draft
Capital Expenditures						
	Maintenance and Operations Facility	\$ 4,017,000	\$ 1,480,110	\$ 327,600	\$ 327,600	\$ 1,060,000
	Facility Repairs and Improvements <i>(formerly in Miscellaneous Capital)</i>	50,000	-	50,000	50,000	50,000
	Bus Stop Repairs and Improvements	50,000	-	235,000	259,000	50,000
	Vehicle Purchase/Replacement	45,000	80,704	45,000	707,500	495,000
	Miscellaneous Capital	310,000	119,985	310,770	109,900	270,000
	Leased Assets		25,000			
	Total Capital Expenditures	<u>\$ 4,472,000</u>	<u>\$ 1,705,799</u>	<u>\$ 968,370</u>	<u>\$ 1,454,000</u>	<u>\$ 1,925,000</u>

Capital Revenues

	Federal (5307, 5310, 5311, 5317, 5339)	\$ 1,328,120	\$ 38,105	\$ -	\$ 467,500	\$ 1,198,000
	SACOG - Maintenance & Mobilization	475,000	-		-	
	State TIRCP / SB 125	1,072,648	1,480,110	500,248	327,600	172,648
	TDA-State Transit Assistance (STA)	482,352	162,584	468,122	658,900	554,352
	TDA-State Transit Assistance (SGR)	1,113,880	-	-	-	-
	Capital Contribution Revenue		25,000			
	Total Capital Revenues	<u>\$ 4,472,000</u>	<u>\$ 1,705,799</u>	<u>\$ 968,370</u>	<u>\$ 1,454,000</u>	<u>\$ 1,925,000</u>

**YUBA-SUTTER TRANSIT
FY 2027 OPERATING & CAPITAL BUDGET ASSUMPTIONS
PREPARED MARCH 13, 2026**

OPERATIONS EXPENDITURES

Services – Other Maintenance (Acct. #50300)

This account is available for a variety of outside maintenance and operations related services. These include radio maintenance and repeater contracts; on-bus Wi-Fi service; dispatching software subscriptions, AVL license fees and GTFS locator service; CHP inspection certificates; FRAQMD permit fees; Reclamation District levee assessments; minor facility repairs and services; landscape maintenance; janitorial expenses; routine bus stop shelter and sign maintenance, repairs, and relocations; mechanical warranties; storm water/pollution prevention related planning, permitting, monitoring, and reporting expenditures; and Yuba-Sutter Transit's share of operating expenses for the regional Connect Card electronic fare card system. The audited amounts for prior years may include the labor portion of capital project expenditures below the capitalization threshold.

Fuel & Lubricants (Acct. #50401)

This account is based on the budgeted operation of 90,600 vehicle service hours (VSH) in FY 2027 at a combined average price of \$11 per VSH for diesel, diesel emission fluid, gasoline, and any applicable taxes. This hourly allowance is slightly higher than the projected year-end figure for the current year (\$10/VSH), with an allowance for increases in price or quantities due to demand or timing of deliveries. Because fuel expenses are so volatile and represent such a significant share of the budget, this account will always be among the greatest expenditure risks each year. Additional fuel costs resulting from the off-site parking arrangement required by the Caltrans Binney Junction construction project will have offsetting revenue for consumables under the settlement agreement. These are reflected in a separate line item for budget presentation.

Tires & Tubes (Acct. #50402)

This account is based on the projected year-end expenditures for FY 2026, the budgeted operation of 90,600 VSH in FY 2027 and projected tire replacement needs. Tire expenditures can vary significantly from year-to-year depending on when vehicles are replaced.

Other Materials & Supplies Consumed (Acct. #50499: 10)

This account is available to fund miscellaneous maintenance and operations materials and supplies such as the purchase of replacement vehicle components and non-capital maintenance equipment. The amount budgeted is based on recent expenditure levels with an allowance for any major unforeseen expenses during the fiscal year. Most significant are the repair and replacement costs for major components (engines, transmissions, and differentials) on older Yuba-Sutter Transit buses. The audited amounts may include non-labor capital project expenditures below the capitalization threshold.

Utilities – Electric & Gas (Acct. #50500)

Based on the projected year-end expenditures with an allowance for increased usage or price.

Utilities – Water & Sewer (Acct. #50501)

Based on the projected year-end expenditures with an allowance for increased usage or price.

Utilities – Telephone & Internet (Acct. #50502)

Based on the projected year-end expenditures and consideration of renewed service agreements.

Casualty & Liability Costs – Operations (Acct. # 50600)

This account is based on revenue vehicle insurance rates that are provided in the extended operating contract with Storer Transit Systems.

Services – Contract Operations (Acct. #50800)

This figure is based on the rates in the existing Storer Transit Systems service contract, assuming the operation of 90,600 VSH. This VSH figure considers existing service levels and the possible expansion of the Mobility-On-Demand (MOD) pilot program to additional service zones, and the potential launch of a new connector service along the Highway 65 corridor between Marysville, Wheatland, and Lincoln, originally budgeted for FY 2026. The initial four-year contract with Storer Transit Systems has been extended through September 30, 2027, with the exercising of the last available two-year option and is currently projected and budgeted at an estimated 3% CPI rate.

Services – Out of Contract (Acct. #50801)

This account is available for the provision of extra service hours for special events and community services that are provided in accordance with the applicable policies. This figure can vary from year to year depending on community demand.

Caltrans Binney Junction SR 70 Improvements & Offsite Location

This account is for direct expenditures reimbursable from the Caltrans settlement agreement for costs associated with relocating a portion of our vehicle fleet to an offsite operations facility.

ADMINISTRATIVE EXPENDITURES

Salaries & Wages – Administrative Staff (Acct. #50102)

The budgeted amount is based on the projected total salary figure for six (6) administrative staff positions including any applicable step increases and longevity adjustments, and an allowance for payouts of accrued annual leave. In addition, this budget item assumes a one-time 1.3% salary adjustment to offset

the recommended addition of California Short Term Disability Insurance coverage for administrative employees, if approved.

Fringe Benefits – Administrative Staff (Acct. #50200)

Fringe benefit expenses have been adjusted to account for known or anticipated changes in benefit rates based on the above salary assumptions and current employee demographics. This amount includes insurance for health, dental, long-term disability, life, health waiver, vision, and worker's compensation (\$153k). Also included are employer CalPERS retirement (\$69k), 457 contributions (\$10.4k), Medicare and Medicare reimbursements (\$20k), vehicle allowance (\$3.6k), and retiree health benefits (\$2.1k).

Fringe Benefits – Unfunded CalPERS Liability Payments (Acct. #50201)

Employer contributions to the CalPERS retirement program are made up of the normal annual costs of benefits earned by employees currently working (included in the fringe benefits account above) and an amortized payment toward the employer's Unfunded Accrued Liability (UAL). The UAL is the amortized dollar amount needed to fund past service credit earned (or accrued) for both Classic PERS and PEPRA members who are currently receiving benefits, active members, and for members entitled to deferred benefits, as of the valuation date. The projected UAL payment for FY 2027 is \$20,000.

Services – Accounting (Acct. #50301)

Based on past expenditures including payroll, miscellaneous accounting services, and electronic tax filing fees. Beginning FY 2026, this account also includes expenditures for the financial and single audits (\$34k), which can vary depending on number and value of federal awards during the audit year. This account varies from year to year due to the timing of certain actuarial services related to Other Post-Employment Benefits (OPEB) and certifications of National Transit Database reporting procedures (next due 2029).

Services – Legal (Acct. #50302)

An allowance for contract legal services and notices based on recent expenditures with an allowance for any unforeseen legal service needs.

Services – Printing & Copying (Acct. #50303)

This account is for the lease and operating expenses for office copiers as well as for the outside printing of ticket sheets, brochures and other miscellaneous materials based on projected current year expenses with an allowance for new passenger information materials.

Services – Miscellaneous Professional (Acct. #50309)

This account is for miscellaneous professional services such as technical support and subscription services; graphic design work; and other administrative support services or consultants. Beginning in FY 2025, this account also includes amounts for procurement related professional services.

Materials & Supplies – Office & Postage (Acct. #50499)

This account is for supplies and postage based on past expenditures which include furnishings and equipment below the capitalization threshold.

Miscellaneous Expense – Insurance & Bond (Acct. #50900)

This account is based on projected property and liability insurance premium rates for the new policy period.

Miscellaneous Expense – Dues & Subscriptions (Acct. #50901)

This account is for memberships and subscriptions for professional and trade organizations and is based on past expenditures. This account also includes biennial accounting certification renewals and paid subscriptions for publications related to Americans with Disabilities Act compliance, the Appeal-Democrat and the website domain name annual fee.

Miscellaneous Expense – Travel, Meetings and Training (Acct. #50902)

This account is available to fund staff travel, lodging and meeting expenses on an as needed basis. The budgeted amount is based on past expenditures and an allowance for additional travel and training needs.

Miscellaneous Expense – Board of Directors (Acct. #50903)

This account is based on an average of twelve (12) regular Board meetings a year and up to six (6) ad hoc committee meetings of two (2) to four (4) members each at a rate of \$100 per meeting. Current policy limits compensation to a maximum of fifteen (15) regular, special, or ad hoc committee meetings per member each fiscal year.

Miscellaneous Expense – Media Advertising & Promotion (Acct. #50904)

This account is an allowance for marketing and promotional expenses including presentation materials and supplies, specialized point of use passenger informational materials for bus stop shelters and information panels; special event promotional items; and other marketing opportunities. When applicable, promotional expenses for grant funded services are reimbursed.

Miscellaneous Expense – Other (Acct. #50909)

This account is an allowance for miscellaneous expenses such as banking and merchant account fees; Non-Sufficient Funds check charges; annual CalPERS report expenses; and other undesignated expenses. Audited amounts may include intergovernmental contributions for joint capital projects such as the installation of concrete bus pads at bus stops.

OPERATING REVENUES

Passenger Fares (Acct. #40100)

This account assumes continuation of systemwide ridership trends over the year on existing services and increases in ridership anticipated with the planned launch of new demand-response services and intercity services.

Special Transit Fares (Acct. #40200)

This account assumes revenue from third party fare voucher programs, and other miscellaneous special transit services.

Auxiliary Transportation Revenue – Advertising (Acct. #40600)

This account is for revenue received through the contract with Lamar Advertising for the placement of advertisements on bus exteriors, bus stop shelters, and bus stop benches which includes a guaranteed minimum payment of \$3,000 per month (\$36,000 annually). This figure is based on the projected current year's revenue which is expected to exceed the guaranteed minimum annual payments. A total of twenty-eight (28) advertising bus stop shelters, and sixty-nine (69) advertising benches are located throughout the service area. Exterior ads are available on forty-eight (48) buses.

Non-Transportation Revenue – Interest (Acct. #40700)

This account represents the estimated interest earnings on available cash for FY 2027. Interest income is derived from the investment of operating and capital reserves (which varies from year to year) that are available for cash flow, contingencies, and future capital expenditures.

Non-Transportation Revenue – Miscellaneous (Acct. #40709)

This account includes receipts from photo I.D. fees, bike locker rentals, and Caltrans for Permanent and Temporary Construction Easements, when applicable.

Local Transportation Funds (Acct. #40900)

The Local Transportation Fund (LTF) is a 0.25 percent portion of the state sales tax that is returned to the county of origin and distributed therein by population to fund transit service primarily. A significant amount of the available LTF revenue is typically required to balance the operating budget after all other revenues are allocated.

For FY 2027, the annual LTF revenue needed to fund operations is currently budgeted at \$4.4 million. This amount is \$200,000 (5%) higher than the FY 2026 allocation. For reference, projected LTF apportionments for Yuba and Sutter counties (including the incorporated cities within) total approx. \$7.7 million for FY 2027. As a result, the budgeted \$4.4 million in LTF represents just over 57% of the total amount available to the member jurisdictions (lower than the historical peak of 60 percent in FY 2018). A greater percentage of LTF revenue will likely be necessary to balance the budget going forward as pandemic relief funds are

exhausted, federal and state formula funds may be reduced, and costs continue to increase due to inflationary pressures and the requirement to comply with the state's zero-emission bus purchase mandate.

Local Cash Grants/Reimbursements (Acct. #40901)

This account is available for local contract service payments and other contributions for services or programs including reimbursements from Mercy Housing that are received from the City of Wheatland to offset the cost of the Wheatland Route.

State Transit Assistance (STA) Funds (Acct. #41100)

Derived from a statewide tax on diesel fuel, the State Transit Assistance (STA) program is the only on-going state funding source dedicated to public transportation. Available with minimal restrictions for operating and capital purposes, STA funds have historically been the primary source of local matching funds for federal capital grants though more has been committed to the operating budget in recent years since Senate Bill 1 (2017) provided more certainty to this funding source. Per the Sacramento Area Council of Governments (SACOG), the STA apportionments for FY 2027 include a total of \$1,768,760 available for Yuba-Sutter Transit. This figure is down \$193,606, (approx. 10%) from the FY 2026 apportionment. The draft budget assumes the use of \$1,443,000 in STA funding for operations and \$554,352 for capital expenditures. A portion of these expenditures may be funded with deferred STA amounts available from prior years. It should be noted that a portion of the STA funding budgeted for operating expenses is derived from specific allocations to Live Oak and Wheatland for the operation of the contract services that Yuba-Sutter Transit provides to these non-member jurisdictions.

State Cash Grants/Reimbursements (Acct. #41109)

This account is available for the receipt or accrual of state grant related reimbursement payments. For FY 2027, this account is for the receipt or accrual of miscellaneous state grant related reimbursements for Low Carbon Transit Operations Program (LCTOP) grant funded operating expenditures for the Roseville Commuter Service. Although it was first budgeted for in FY 2024, the project was delayed until FY 2027.

Federal Urban General Operating Assistance – FTA Section 5307 (Acct. #41300)

This account is for federal operating assistance that is provided to transit systems in small urban areas. Section 5307 funds can typically be used for up to 50 percent of eligible operating expenses and up to 80 percent of eligible capital expenses.

The FY 2027 budget assumes \$2.7 million being allocated from this source for operating purposes. The FY 2026 budget assumed a total of \$2.6 million from this source.

Federal Rural General Operating Assistance / ARP – FTA Section 5311 (Acct. #41301)

This account is for federal operating assistance that is provided specifically to rural transit systems. Yuba-Sutter Transit's eligible rural services include the Foothill, Live Oak and Wheatland Routes and a portion

of the Sacramento Commuter and Midday Express service by formula. It is also anticipated that a small amount of these funds may be used to support the planned Roseville Commuter service. These funds can be used for both operating and capital assistance subject to a 55.33% federal funding limitation for operations, and 88.53% limit for capital expenditures. The FY 2027 budget assumes the use of \$300,000 in Section 5311 formula funds.

Caltrans Binney Junction SR 70 Improvements & Offsite Location

This account is for revenue received from Caltrans for consumables such as fuel (account #50300), additional labor costs (account #50801), and related costs for an offsite operations facility needed for the temporary relocation of a portion of our vehicle fleet during the Binney Junction/SR 70 construction project.

CAPITAL PROGRAM SUMMARY

The projected year-end capital budget for FY 2026 includes the environmental and design phases of the facility project (\$327.6k), the purchase of five demand-response vans (\$612.5k), a non-revenue vehicle replacement (\$95k), bus stop signage (\$24k), bus wraps (\$80k), and allowances for facility repairs and improvements (\$50k), bus stop repairs and improvements (\$85k), and miscellaneous capital (\$29.9k). Also included is an allowance for half the cost of bus stop improvements at Alturas and Shasta in conjunction with the City of Yuba City Public Works Department (\$150k).

The FY 2027 capital budget assumes progression of the NextGen Transit Facility project into final design (\$1.06M), a demand-response bus purchase (\$405k), non-revenue vehicle replacements (\$90k), Cal-ITP fare card system replacement project (\$220k), and annual allowances for facility repairs and improvements (\$50k), bus stop repairs and improvements (\$50k), and other miscellaneous capital needs (\$50k).

(See capital program funding detail next page)

CAPITAL PROGRAM FUNDING DETAIL

	<u>FY 2026 Projected</u>	<u>FY 2027 Draft Budget</u>
<u>Maintenance & Operations Facility</u>		
Federal 5311 CRRSAA		\$ 910,000
SACOG SB 125	\$ 327,600	
TDA-STA		<u>\$ 150,000</u>
Total Facility	\$ 327,600	\$1,060,000
<u>Facility Repairs, Improvements, Furnishings, Equipment</u>		
TDA-STA (allowance)	<u>\$ 50,000</u>	<u>\$ 50,000</u>
Total Facility Repairs and Improvements	\$ 50,000	\$ 50,000
<u>Bus Stop Repairs and Improvements</u>		
Bus Stop Signage		
TDA-STA	\$ 24,000	
Bus Pad and Corner Improvements Alturas & Shasta <i>(as contributed capital, Yuba City Public Works project)</i>		
TDA-STA	\$ 150,000	
TDA-STA (allowance)	<u>\$ 85,000</u>	<u>\$ 50,000</u>
Total Bus Stop Repairs and Improvements	\$ 259,000	\$ 50,000
<u>Vehicle Purchase/Replacement</u>		
Federal 5307		\$ 288,000
Federal 5339	\$ 467,500	
TDA-STA	<u>\$ 240,000</u>	<u>\$ 207,000</u>
Total Vehicles	\$ 707,500	\$ 495,000
<u>Miscellaneous Capital</u>		
Cal-ITP Fare Card System Replacement Project		
TIRCP		\$ 172,648
TDA-STA		<u>\$ 47,352</u>
		\$ 220,000
Bus Wraps/Branding		
TDA-STA	\$ 80,000	
TDA-STA (Allowance)	<u>\$ 29,900</u>	<u>\$ 50,000</u>
Total Miscellaneous Capital	\$ 109,900	\$ 270,000
Total Capital	<u>\$1,454,000</u>	<u>\$1,925,000</u>

AGENDA ITEM IV-C STAFF REPORT

STATE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT SELECTION

- RECOMMENDATION:
- 1) Authorize the submittal of a Fiscal Year (FY) 2026 LCTOP allocation request for \$327,216 in additional operating assistance for the planned service to Lincoln/Roseville as proposed or amended.
 - 2) Adopt Resolution No. 03-26 authorizing execution of the related LCTOP Certifications and Assurances including the designation of the Executive Director as the Authorized Agent.

Background

The Low Carbon Transit Operations Program (LCTOP) is one of several grants under the Transit, Affordable Housing, and Sustainable Communities Program that was established by the California Legislature in 2014 by Senate Bill (SB) 862. LCTOP provides operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility with a priority on serving State identified Disadvantaged Communities (DAC).

As originally passed, LCTOP recipients like the Yuba-Sutter Transit Authority (Authority) whose service area includes one or more DAC must expend at least 50% on projects that will benefit those communities. Assembly Bill (AB) 1550 (2016) additionally requires that 10% the funds must benefit low-income households. SB 1119 (2018) increased flexibility by allowing recipients to waive the original DAC requirements for certain types of projects. These include new or expanded transit service that connects with existing service in a DAC or low-income community, transit fare subsidies and integration technology, and purchase of zero-emission transit buses and supporting infrastructure. Within these parameters, each LCTOP project must reduce greenhouse gas emissions.

The Authority is the only eligible claimant for LCTOP funding in Yuba and Sutter counties. Caltrans, in coordination with the California Air Resources Board, is responsible for administering the funds in accordance with the law. Statewide LCTOP funding levels have fluctuated wildly over the years as funding is provided through a continuous appropriation of the annual auction proceeds for the Greenhouse Gas Reduction Fund. Since 2021, the Authority has allocated portions of multiple funding cycles to support the following three (3) priority projects:

- The Next Generation Transit Facility (2021, 2022, 2023 and 2024)
- Targeted General Public Fare Subsidies (2023 and 2024)
- Planned Commuter Service to Lincoln/Roseville (2025)

Discussion

The amount of LCTOP funds available to the Authority for FY 2026 is \$327,216, and allocation requests are due to Caltrans by Tuesday, April 28, 2026. With the requested action, staff recommend programming the full FY 2026 allocation to additional operating assistance for the planned Lincoln/Roseville service. When combined with the previously allocated \$499,000 from the FY 2025 cycle, it is estimated the service could be funded primarily with LCTOP for a full 3-year pilot period. The new service is currently projected for

launch in Fall 2026 to coordinate with new connecting routes being implemented by the adjoining Placer County service providers.

Staff will be prepared to discuss the LCTOP program and the proposed project in detail at the meeting.

Fiscal Impact

If approved, the full amount of \$327,216 of available FY 2026 LCTOP funds will be allocated to operating assistance for the planned Lincoln/Roseville service.

Attachments

Resolution No. 03-26

YUBA-SUTTER TRANSIT AUTHORITY
RESOLUTION NO. 03-26

Authorization for the execution of the certifications and assurances and authorized agent forms for the Low Carbon Transit Operations Program (LCTOP) for the following project:

COMMUTER SERVICE TO LINCOLN/ROSEVILLE

WHEREAS, *the Yuba-Sutter Transit Authority is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and*

WHEREAS, *the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and*

WHEREAS, *Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and*

WHEREAS, *the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and*

WHEREAS, *the Yuba-Sutter Transit Authority wishes to delegate authorization to execute the Certifications and Assurances, Authorized Agent form and any amendments thereto to the agency Executive Director;*

WHEREAS, *the Yuba-Sutter Transit Authority wishes to implement the LCTOP projects listed above that will provide at least 50% of the funding to benefit disadvantaged communities and comply with Assembly Bill 1550 which requires 5% of the funds be allocated to a project that benefit low-income communities and 5% of the funds are allocated to a project that benefit these living within ½ mile of a low-income or disadvantaged community within Yuba and Sutter Counties;*

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Yuba-Sutter Transit Authority that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the agency Executive Director is authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW THEREFORE, BE IT FURTHER RESOLVED by the Board of Directors of the Yuba-Sutter Transit Authority that it hereby authorizes the submittal of the following project nomination and allocation requests to the Department for FY 2025-26 funds:

PROJECT NAME: *Commuter Service to Lincoln/Roseville*

Amount of LCTOP funds requested: *\$327,216 (\$311,556 in regional funds and \$15,660 in local funds).*

Contributing Sponsor: *Sacramento Area Council of Governments (SACOG)*

Project description: *Provide funding for the launch and operation of the Lincoln/Roseville Commuter Service.*

Disadvantaged Communities (DAC): *This project will provide systemwide benefits that consequently benefit disadvantaged communities in Yuba City, Marysville, Linda and Olivehurst.*

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY INTRODUCED, PASSED AND ADOPTED BY THE YUBA-SUTTER TRANSIT AUTHORITY AT A REGULAR MEETING HELD ON MARCH 19, 2026, BY THE FOLLOWING VOTE.

Ayes:

Nos:

Chair, Board of Directors

ATTEST:

*Lisa O'Leary
Secretary to the Board*

**AGENDA ITEM IV-D
STAFF REPORT**

**CHANGE ORDER FOR THE NEXTGEN TRANSIT FACILITY ARCHITECTURAL AND
ENGINEERING SERVICES CONTRACT**

RECOMMENDATION: Approve a Change Order to the Architectural and Engineering Services Contract No. 081624 with AECOM Technical Services, Inc., in an amount not to exceed \$69,921.55, to complete revisions to the Yuba-Sutter NextGen Transit Facility preliminary design document package pursuant to updated federal discretionary funding guidance.

Background

Effective August 16, 2024, the Yuba-Sutter Transit Authority (Authority) entered into an Architectural and Engineering (A&E) professional services agreement with AECOM Technical Services, Inc. (AECOM), to provide environmental engineering and the development of a preliminary design package for the NextGen Transit Facility project (Project). The preliminary design package serves as the basis for obtaining federal and state environmental approvals and procurement of final design and construction services. The preliminary design package was in final draft form as of December 2025, pending the completion of the environmental approval process.

The U.S. Department of Transportation's (USDOT) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program, previously known (and now renamed) as the Better Utilizing Investments to Leverage Development (BUILD) grant program, provides grants for surface transportation infrastructure projects with significant local or regional impact. The RAISE/BUILD program was established under the American Recovery and Reinvestment Act of 2009 and operated under annual appropriations acts until authorized in November 2021.

The Authority was awarded a Fiscal Year (FY) 2022 RAISE grant of \$15 million for design and construction of the NextGen Transit Facility Project. FY 2022 RAISE funding must be obligated by September 30, 2026, and expended by September 30, 2031. Receipt of the awarded funds requires execution of a grant agreement with the USDOT prior to obligation confirming compliance with all the applicable federal policies and procedures.

Discussion

On January 12, 2026, the Authority met with representatives of the USDOT and the regional office of the Federal Transit Administration (FTA) regarding the pending obligation deadline and next steps for securing the Authority's RAISE grant award. The USDOT representatives notified Authority staff in that meeting that the Project had been flagged by federal officials for certain zero-emission vehicle and climate resiliency elements that are inconsistent with the current federal administration's priorities. As explained to staff, the USDOT would only consider releasing the awarded RAISE funds for the project if the problematic components were eliminated or detached by way of the grant agreement.

Given these unforeseen changes to the requirements of the discretionary federal funding, and the remaining funding requirements from the state for delivery of zero-emission vehicle and climate resiliency

elements of the Project, it is necessary to have the current A&E consultants revise the final preliminary design package documents to clearly separate the federally supported elements from the state required Project elements. While not a guarantee, it is staff's understanding that these revisions will be beneficial in the effort to retain this significant amount of federal grant funding awarded to the Project.

With the requested action, staff recommend approval of Change Order No. 1 to the A&E professional services agreement with AECOM for \$69,921.55, to provide for necessary revisions to the preliminary design package. If approved, AECOM is committed to finishing the work within 60 days of the notice to proceed. Staff will be prepared to discuss this matter in detail at the meeting.

Fiscal Impact

If approved, the requested action will increase the not-to-exceed value of the Authority's existing Architectural and Engineering Services Contract No. 081624 with AECOM Technical Services, Inc., by \$69,921.55 (4.7%) to a total amount of \$ \$1,569,920.55 for the Project.

Attachments

AECOM Change Order No. 1 Transmittal Letter, dated March 12, 2026.

March 12, 2026

Matt Mauk,
Executive Director
Yuba-Sutter
Transit Authority
2100 B Street Marysville, CA 95901

Reference: RFQ #24-02, Architectural & Engineering Services for the Next Generation Transit Facility Project, Change Order #1

Dear Mr. Mauk,

AECOM Technical Services, Inc. (AECOM) is pleased to respond to your request for a change order to revise the Project Manual and select associated drawings to separate out charging infrastructure and microgrid components from the base project and instead include as betterments. This is based on conversations between Yuba Sutter Transit Authority's Matt Mauk and AECOM's Ryan Winn during February 2026 and March 2026.

- AECOM will make the following revisions:
 - Restructure the previously delivered Project Manual document with the Base Scope as Chapter 2. Betterments will only be discussed in Chapter 3. This includes revision of text and graphics to make this delineation clear in both chapters.
 - AECOM will revise 35 of the 110 sheets delivered in Appendix A to delineate between Base Scope and Betterments. The original drawings showing the design as submitted in the November 2025 Project Manual will be replicated to be used as a base to develop an additional set of 35 drawings that will show the betterments. The original 35 sheets will remain unedited.
 - AECOM will revise the previously delivered opinion of probable cost to separate line items related to Betterments.
- YSTA and LFG will have one round of review of the draft revised Project Manual, Appendix A drawings (35), and Opinion of Probable Cost and will provide AECOM with a single set of consolidated and deconflicted comments within two weeks of submittal receipt.
- AECOM will provide responses to comments in an Excel matrix.
- AECOM will facilitate one virtual Comment Resolution Meeting with YSTA and LFG to discuss comment clarifications and finalize unresolved comments. AECOM will deliver a finalized response to comments that incorporate the outcomes of the meeting.
- AECOM will incorporate YSTA and LFG comments into the Project Manual, Appendix A drawings (35), and Opinion of Probable Cost.
- AECOM will provide pre-final revised Project Manual, Appendix A drawings (35), and Opinion of Probable Cost to YSTA and LFG for a final check that comments were satisfactorily addressed.
- Upon YSTA and LFG approval of the pre-final, AECOM will deliver final revised Project Manual, Appendix A drawings (35), and Opinion of Probable Cost Appendices.
- This effort includes three bi-weekly virtual meetings during the revision process with YSTA and LFG. The first meeting is scheduled to occur on 3/10/26

- AECOM will validate that no edits to Noise Analysis Report noise barrier needs and are necessitated by the revised design.

Deliverables

- Draft of the revised Project Manual, Appendix A Drawings (35), and Appendix F Opinion of Probable Cost
- Initial Responses to YSTA and LFG comments (Excel)
- Finalized responses to YSTA and LFG after Comment Resolution Meeting
- Email confirming no change to the Noise Analysis Report are necessitated by the revised design
- Prefinal of the revised Project Manual, Appendix A drawings (35), and Opinion of Probable Cost
- Final revised Project Manual, Appendix A drawings (35), and Opinion of Probable Cost

AECOM will complete this additional work within 60 calendar days of notice to proceed.

The additional fee to deliver the requested additional scope is \$69,921.55 which will increase total contract value to \$1,569,921.55.

AECOM looks forward to continuing our work with YSTA to deliver the Next Generation Transit Facility.



Charlene Dekker
AECOM Technical Services, Inc.
Vice President
Authorized signatory



Ryan Winn
AECOM Technical Services, Inc.
AECOM Project Manager