



MEETING NOTICE & AGENDA

A NEW DIAL-A-RIDE / RURAL ROUTE BUS WILL BE ON DISPLAY IN THE PARKING LOT FROM 3:30 – 4:00 PM PRIOR TO THE MEETING

DATE: Thursday, July 18, 2019

TIME: 4:00 P.M.

PLACE: Board of Supervisors Chambers
Yuba County Government Center
915 8th Street
Marysville, California

I. Call to Order & Roll Call

Cardoza, Fletcher, Hudson, Leahy (Chair), Samayoa, Shaw, Sullenger and Whiteaker (Vice-Chair)

II. Public Hearings & Presentations

A. Federal Transit Administration (FTA) Sections 5307, 5311 and 5339 Grant Applications for FY 2020.
(Attachment)

1. Staff Presentation
2. Open /Close Public Hearing
4. Board Discussion and Action

RECOMMENDATION: Authorize federal funding applications as submitted.

B. Automated Vehicle Location (AVL) System. Staff demonstration of the new DoubleMap fixed route passenger information system. (Attachment)

RECOMMENDATION: Information only.

III. Public Business from the Floor

Members of the public may address the Authority on items of interest that are within the Authority's jurisdiction and are not on the agenda for this meeting. Public comment regarding agenda items will be permitted as each agenda item is considered by the Board.

IV. Consent Calendar

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- A. Minutes from the Special Meeting of June 13, 2019. (Attachment)
- B. Disbursement List for June 2019. (Attachment)
- C. Monthly Performance Report for June 2019. (Attachment)

V. Reports

- A. Operations and Maintenance Service Contract.** Review and consideration of an award recommendation for a new service contract effective October 1, 2019. (Attachment)

RECOMMENDATION: Conditionally accept the recommendation of the ad hoc committee and authorize the execution of a service contract with Storer Transit Systems under the proposed terms and conditions.

- B. Project & Program Updates.**

1. July 1st Fare Increase, Fare Policy Changes and Sacramento Service Expansion
2. Bus Stop Enhancement Project (Bus Stop Shelter Program Expansion)
3. Low-Carbon Transit Operations Program Funding Awards
4. Transit Related Yuba County Grand Jury Report Findings

RECOMMENDATION: Information only.

VII. Correspondence/Information

VIII. Other Business

IX. Adjournment

**THE NEXT MEETING IS SCHEDULED FOR THURSDAY, AUGUST 15, 2019
AT 4:00 P.M. AT THE YUBA COUNTY GOVERNMENT CENTER**

P:\YST Agenda Items\AGENDA July 18 2019.doc

If you need assistance to attend the Yuba-Sutter Transit Board Meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, please contact the Yuba-Sutter Transit office at (530) 634-6880 or (TTY) 634-6889 at least 72 hours in advance so such aids or services can be arranged.

AGENDA ITEM II – A
STAFF REPORT

**FEDERAL TRANSIT ADMINISTRATION (FTA) SECTIONS 5307, 5311, AND 5339
GRANT APPLICATIONS FOR FY 2020**

Federal funding requirements stipulate that a public hearing must be held prior to the submittal of grant applications. The purpose of the hearing is to provide an opportunity for public comment regarding the program or programs to be funded by the subject grants. This public hearing is for the federal grant applications to be submitted for FY 2020.

Attached is a copy of the public hearing notice which summarizes these applications for an estimated combined total of \$6,850,000 in federal funding for both operating (\$2,400,000) and capital (\$4,450,000) purposes. All of these projects for which federal funding will be requested are included in the adopted Yuba-Sutter Transit operating and capital budget for FY 2020.

The operating assistance portion of this program includes \$2,200,000 in Section 5307 (small urban) funding and \$200,000 in Section 5311 (rural) funding. The capital portion of this program includes \$3,567,868 in Section 5307 (small urban) funding and \$882,132 in Section 5339 (small urban capital) funding for the replacement of eleven 2008 model NABI/Opus fixed route buses.

Staff will be prepared at the meeting to review the entire federal program as desired.

RECOMMENDATION: Authorize the federal funding applications as submitted.

7-18-19

**NOTICE OF PUBLIC HEARING
YUBA-SUTTER TRANSIT FEDERAL ASSISTANCE PROGRAM**

A public hearing will be held by the Yuba-Sutter Transit Authority in the Yuba County Board of Supervisors' Chambers at 915 Eighth Street, Marysville, California at 4:00 p.m. on Thursday, July 18, 2019 for the purpose of receiving comments on Yuba-Sutter Transit's proposed FY 2019-2020 operating and capital assistance projects to be funded in part through Federal Transit Administration (FTA) Sections 5307, 5311 and 5339 grant programs. This shall serve as the final program notice unless amended. The projects are generally described as follows:

1. The projects include funding for urbanized and non-urbanized area operating and capital expenses of Yuba-Sutter Transit including transportation, maintenance, administration, accessibility improvements, and other related expenses for the period July 1, 2019 through June 30, 2020. Yuba-Sutter Transit is the applicant and mass transportation operator to be assisted.
2. The projects will be administered at Yuba-Sutter Transit's headquarters at 2100 B Street, Marysville, but the projects will have area-wide implications.
3. The combined urbanized and non-urbanized federal operating and capital assistance for the period is estimated at \$6,850,000. The capital program includes \$3,567,868 in Section 5307 funds and \$882,132 in Section 5339 funds. The operating program includes \$2,200,000 in Section 5307 funds and \$200,000 in Section 5311 funds. Local funds required to complete the proposed FY 2019-2020 projects are estimated at \$7,054,800 for a total cost of \$13,904,800. Local funding will be primarily derived from state and local Transportation Development Act funds, state bond funds and passenger fares.

No persons, families or businesses will be displaced by the projects. No significant environmental impact is anticipated by initiation of the proposed projects. The projects are in conformance with the comprehensive land use and transportation planning for the area and will be consistent with the adopted Transportation Improvement Program. The special needs of the elderly and persons with disabilities have been considered.

Interested persons or agencies will be given an opportunity to comment at the hearing on the social, environmental and economic aspects of the proposed projects. Interested persons may submit, orally or in writing, evidence and recommendations with respect to said projects.

A copy of the grant applications and the Transportation Improvement Program for the area will be available for public inspection at 2100 B Street, Marysville, California during normal business hours. Call (530) 634-6880 for more information.

AGENDA ITEM II – B
STAFF REPORT

AUTOMATIC VEHICLE LOCATION (AVL) SYSTEM DEMONSTRATION

Yuba-Sutter Transit's new automatic vehicle location or AVL system is now in use and available to the public through a real-time bus tracker mobile app. After downloading the free DoubleMap app from any app store to any smartphone or tablet and selecting "Yuba-Sutter Transit" as your favorite system, the bus tracker app provides real time bus location and estimated time-of-arrival information for any of Yuba-Sutter Transit's local, rural or intercity routes. The DoubleMap system also produces extensive data regarding the operation of all of Yuba-Sutter Transit's local, rural and intercity services allowing management queries for a host of system, route and individual bus performance metrics.

The system is configurable for each user allowing them to view the whole system at once or just a specific route or to click on any bus stop to see the estimated arrival times of the next bus for any route that serves that stop. They can even set up customized alerts to let them know when their bus is approaching their stop. This app takes the guesswork out of transit use thus reducing passenger anxiety as well as call volumes to dispatch and administration staff. The system has been well received by the public which has been instrumental in the implementation process by providing feedback when issues are discovered. As part of the new system, on board automatic voice and digital sign stop announcements are now being integrated into the operation providing still another passenger benefit.

Staff will be conducting a brief real-time demonstration at the meeting of some of the features of the bus tracker system at the meeting. They will also be prepared to answer any questions regarding this system as well as the computer assisted dispatch or CAD system that is now being prepared for roll-out for our Dial-A-Ride system which is the other major component of this project.

RECOMMENDATION: Information Only

AGENDA ITEM IV – A

**YUBA-SUTTER TRANSIT AUTHORITY
MEETING MINUTES
JUNE 13, 2019**

I. Call to Order & Roll Call (4:00 pm)

Present: Cardoza, Bradford (for Fletcher), Hudson, Leahy (Chair), Samayoa, Shaw, and Sullenger.

Absent: Fletcher and Whiteaker.

II. Public Business from the Floor

None

III. Consent Calendar

Director Cardoza made a motion to approve the consent calendar. Director Hudson seconded the motion and it carried unanimously.

IV. Reports

A. Transportation Development Act (TDA) Claim for FY 2019/2020.

Martin presented the request for authorization to file the State Transportation Development Act (TDA) Claim to SACOG for fiscal year 2019/2020. He noted that the adopted Yuba-Sutter Transit budget includes both Local Transportation Funds (LTF) and State Transit Assistance (STA) funds and both are received through the Transportation Development Act.

Director Cardoza made a motion to adopt Resolution No. 8-19 authorizing the submittal of Yuba-Sutter Transit's FY 2019/2020 TDA Claim as proposed. Director Bradford seconded the motion and it carried unanimously.

B. Project Updates/Additions for the Sacramento Metropolitan Transportation Improvement Plan (TIP) and the Metropolitan Transportation Plan (MTP).

Martin presented the Project updates and additions for the Sacramento Metropolitan Transportation Improvement Plan and Metropolitan Transportation Plan. In summary, this will add another year to Yuba-Sutter Transit's five-year Transportation Improvement Plan and amend the long-range Capital Improvement Plan. The only new project is the programmed replacement of 2010 commuter buses in FY 2025. Martin noted that the Capital Improvement Plan did not include any specific action related to the new State mandate for zero emission buses beginning as soon as 2026, but this issue will certainly have to be addressed in the future.

Director Shaw asked about the average age of the fleet at the time of replacement. Martin explained that most of the fleet is rated for a 12 year life span for larger buses and 5 - 7 years on smaller buses though we typically run them longer.

Director Shaw then asked what the salvage value would be on the buses to be replaced. Martin stated that a working vehicle would probably receive a salvage rate of about \$1,000 and a non-working bus would be worth close to nothing. Director Shaw also asked what we would be doing with the buses that are to be replaced with zero emission buses. Martin explained that those buses would be at the end of their service life and will be used for trade-in value.

Director Sullenger made a motion to approve the revised Capital Improvement Plan and the FY 2020 – FY 2024 Transportation Improvement Plan as proposed. Director Shaw seconded the motion and it carried unanimously.

C. **State Adaptation Planning Grant Authorizing Resolution.**

Martin presented the resolution to designate the Transit Manager to represent the agency for the execution of the Adaptation Planning Grant. The purpose of this project is to complete a needs and site analysis to determine to identify preferred sites for the ultimate replacement of the existing facility within the next 10 years. An RFP will be presented for Board approval at a future meeting. The hope is to attract a top-quality national firm that has experience with zero emission buses and related issues such as power generation, transmission and storage. The grant requires that the site analysis include resiliency to locate a site that is not likely to be affected by future climate change.

Director Cardoza made a motion to adopt Resolution 9-19 designating the Transit Manager or their designee as the authorized representative for the execution of all Adaptation Planning Grant related agreements and amendments as recommended. Director Sullenger seconded the motion and it carried unanimously.

D. **Project & Program Updates**

1. Low-Carbon Transit Operations Program Funding Awards (Sacramento Service Expansion & Yuba College Sutter Center Shuttle)

Martin reminded the board of the current expansions happening with the Sacramento Service and shuttle service for the Yuba College Sutter Center Shuttle. The Sacramento Service expansion will be starting on July 1st and the Yuba College Sutter Center Shuttle is scheduled to start in January 2020.

2. Bus Stop Enhancement Project (Simme Seat Installations)

Martin presented sample pictures of the 48 Simme Seat installations that were recently completed around the area. This has increased the number of bus stops with some sort of seating (shelters or benches) by 25 percent. Five older shelters are already being moved to make way for the installation of three new large shelters at three major bus stops. As a result of this project, the existing shelter at the Government Center will be

moved to the Yuba College Sutter Center. The shelter project should be completed by the end of next week.

3. Computer Assisted Dispatch/Automatic Vehicle Location (CAD/AVL) Project

The CAD/AVL project is currently in the beta testing phase. Martin encouraged the members to download the DoubleMap app on their phones to become familiar with the program. The dispatch side of the new program is expected to come online in July.

4. New Ride Guide & Service Brochures (July 1, 2019 Fare & Service Changes)

Martin presented the new Ride Guides and service brochures that reflect the fare changes and the expanded Sacramento Commuter services that will all become effective July 1st. He noted that there has been very little public comment about the fare changes. Even with the increase, they remain some of the lowest, if not the lowest in the area.

Martin also reminded the Board that the service contract is out to bid and that interviews with the four contractors would be taking place on Friday, June 14th. He thanked Chairman Leahy and Director Cardoza for participating in the interviews. The plan is to bring a recommendation to the July meeting with the resulting service contract to begin on October 1st.

VI. Correspondence/Information

None

VII. Other Business

Director Cardoza asked if we had received any correspondence or heard from Mr. Brinkley. Martin stated that we had not heard from him.

Director Bradford stated that the Yuba County Grand Jury report would be available the following day, Friday, June 14, 2019.

IX. Adjournment

The meeting was adjourned at 4:22pm.

THE NEXT REGULAR MEETING IS SCHEDULED FOR THURSDAY, JULY 18, 2019 AT 4:00PM IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS

**AGENDA ITEM IV-B
YUBA-SUTTER TRANSIT
DISBURSEMENT LIST
MONTH OF JUNE 2019**

CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$ 5,438.35	PERS HEALTH	HEALTH INSURANCE
EFT	\$ 3,188.22	PERS RETIREMENT	RETIREMENT PAYMENT (EMPLOYER SHARE)
EFT	\$ 600.00	CALPERS 457 PLAN	EMPLOYER CONTRIBUTION
EFT	\$ 31,955.52	PAYROLL	PAYROLL
EFT	\$ 1,401.18	PRINCIPAL MUTUAL LIFE INSURANCE	L/D/LTD INSURANCE
EFT	\$ 325.76	CALIFORNIA WATER SERVICE	WATER
EFT	\$ 34.42	CALIFORNIA WATER SERVICE	FIRE SUPPRESSION
EFT	\$ 3,694.58	PG&E	ELECTRIC (5/14/19 - 6/12/19)
EFT	\$ 41.15	PG&E	ELECTRIC #2 - PARKING LOT LIGHTS
EFT	\$ 62.86	PG&E	GAS
EFT	\$ 120.48	UTILITY MANAGEMENT SERVICES	SEWER
EFT	\$ 400.00	FRANCOTYP-POSTALIA, INC	POSTAGE RESET - JUNE 2019
EFT	\$ 876.63	CARDMEMBER SERVICES	RABOBANK CREDIT CARD
EFT	\$ 232.83	ELAVON	MERCHANT SERVICE FEE - MAY
EFT	\$ 528.23	CARDMEMBER SERVICES	RABOBANK CREDIT CARD 5/16/19 - 6/13/19
EFT	\$ 153.40	PRIMEPAY	PAYROLL FEE
16540	\$ 175.00	ALL SEASONS TREE & TURF CARE	LANDSCAPING MAINTENANCE/WEED CONTROL
16541	\$ 2,617.18	FM GRAPHICS, INC	PRINTING \$0.75 TICKET SHEETS
16542	\$ 168.87	FRANCOTYP-POSTALIA	POSTAGE RENTAL
16543	\$ 1,059.77	QuEST	MAINTENANCE OF BUS STOPS/SHELTERS
16544	\$ 622.74	QUILL CORPORATION	OFFICE AND JANITORIAL SUPPLIES
16545	\$ 1,100.00	RC JANITORIAL	JANITORIAL SERVICES - MAY 2019
16546	\$ 49.00	REI	PRORATED VEHICLE LICENSE FEE
16547	\$ 20,746.93	RICHALL ELECTRIC CO	REPLACE WIRING, LIGHTING AND FIXTURES
16548	\$ 2,308.92	ROY E. GLAUTHIER	PROFESSIONAL SERVICES
16549	\$ 20,344.48	SC FUELS	FUEL/LUBRICANTS
16550	\$ 2,080.31	SMART MARKETING &PUBLIC AFFAIRS	PRINTING - BROCHURE REVISIONS
16551	\$ 487.04	STANLEY SECURITY SOLUTIONS	SECURITY SERVICES
16552	\$ 150.54	STAPLES	RECEIPT BOOKS, POSTITS, FLASH DRIVES
16553	\$ 6,639.53	SUTTER COUNTY HUMAN RESOURCES	RECRUITMENT EXPENSES
16554	\$ 925.79	T-MOBILE	WIFI SERVICE FOR BUSES MAY 2019
16555	\$ 57.63	TEHAMA TIRE SERVICE INC	TUBES/TIRES
16556	\$ 272.79	TIAA COMMERCIAL FINANCE INC	COPIER LEASE
16557	\$ 4,822.17	TRANSDEV SERVICES, INC	WARRANTY REFUND CHECK
16558	\$ 193.16	ADVANCED DOCUMENTS CONCEPTS	COPY MACHINE - MAY
16559	\$ 1,750.00	ALLIANT NETWORKING SERVICES	IT SERVICES - JULY
16560	\$ 718.51	APPEAL DEMOCRAT	PUBLIC NOTICE & NOTICE TO CONTRACTORS
16561	\$ 50.00	BRAD HUDSON	BOARD MEETING 6/13/19
16562	\$ 242.67	COMCAST BUSINESS	INTERNET SERVICE FOR JUNE 2019
16563	\$ 50.00	DAVID SHAW	BOARD MEETING 6/13/19
16564	\$ 50.00	GARY BRADFORD	BOARD MEETING 6/13/19
16565	\$ 100.00	MANNY CARDOZA	BOARD MEETING 6/13 & CONTRACT INTERVIEWS 6/14
16566	\$ 100.00	MICHAEL LEAHY	BOARD MEETING 6/13 & CONTRACT INTERVIEWS 6/14
16567	\$ 50.00	RICKY SAMAYOA	BOARD MEETING 6/13/19
16568	\$ 50.00	RON SULLENGER	BOARD MEETING 6/13/19
16569	\$ 18,107.71	SC FUELS	FUEL/LUBRICANTS
16570	\$ 1,616.48	TAPCO	40 ROUTE SIGNS
16571	\$ 29.88	TEHAMA TIRE SERVICE INC	TUBES/TIRES
16572	\$ 470,991.01	TRANSDEV SERVICES, INC	CONTRACT SERVICES - MAY 2019
16573	\$ 4,863.17	TRANSIT INFORMATION PRODUCTS	RIDER INFORMATION DISPLAYS
16574	\$ 175.00	ALL SEASONS TREE & TURF CARE	LANDSCAPING MAINTENANCE/WEED CONTROL
16575	\$ 2,547.70	CONNECT CARD REGIONAL SERVICE	DEFERRED CREDITS CONNECT CARD
16576		VOID	
16577	\$ 159.03	FEDEX	SHIPPING PROPOSALS FOR CONTRACT NEGOTIATION
16578	\$ 17,508.47	HUNT & SONS	FUEL/LUBRICANTS
16579	\$ 67,680.00	HYATT CONTRACTING	SIMME SEAT INSTALLATION
16580	\$ 1,800.00	MANLEY CRANE	CRANE SERVICE FOR MOVING SHELTER
16581	\$ 50.00	SHELBY'S PEST CONTROL	PEST CONTROL
16582	\$ 10,206.00	SHELTERCLEAN SERVICES, INC	INSTALL STRUCTURES: SHELTER UNITS
16583	\$ 160.58	STAPLES	PACKING TAPE, BATTERIES, PRINTER RIBBON
16584	\$ 78.80	SUTTER COUNTY LIBRARY	CONNECT CARD/DEFERRED CREDITS
16585	\$ 25.44	TEHAMA TIRE SERVICE INC	TUBES/TIRES
16586	\$ 62,559.65	TOLAR MANUFACTURING CO. INC	SHELTER INSTALLATION
16587	\$ 2,625.00	DOUBLEMAP	ANNUAL SUBSCRIPTION: CAD/AVL SYSTEM
	\$ 778,220.56		

**LAIF
TRANSFERS**

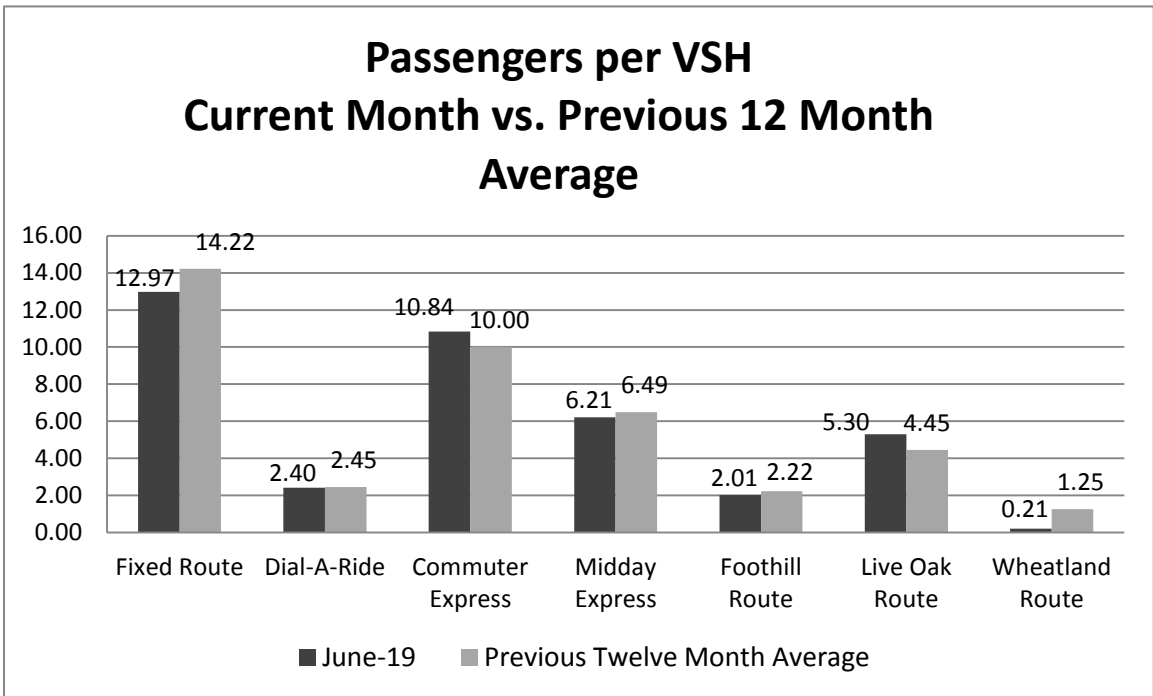
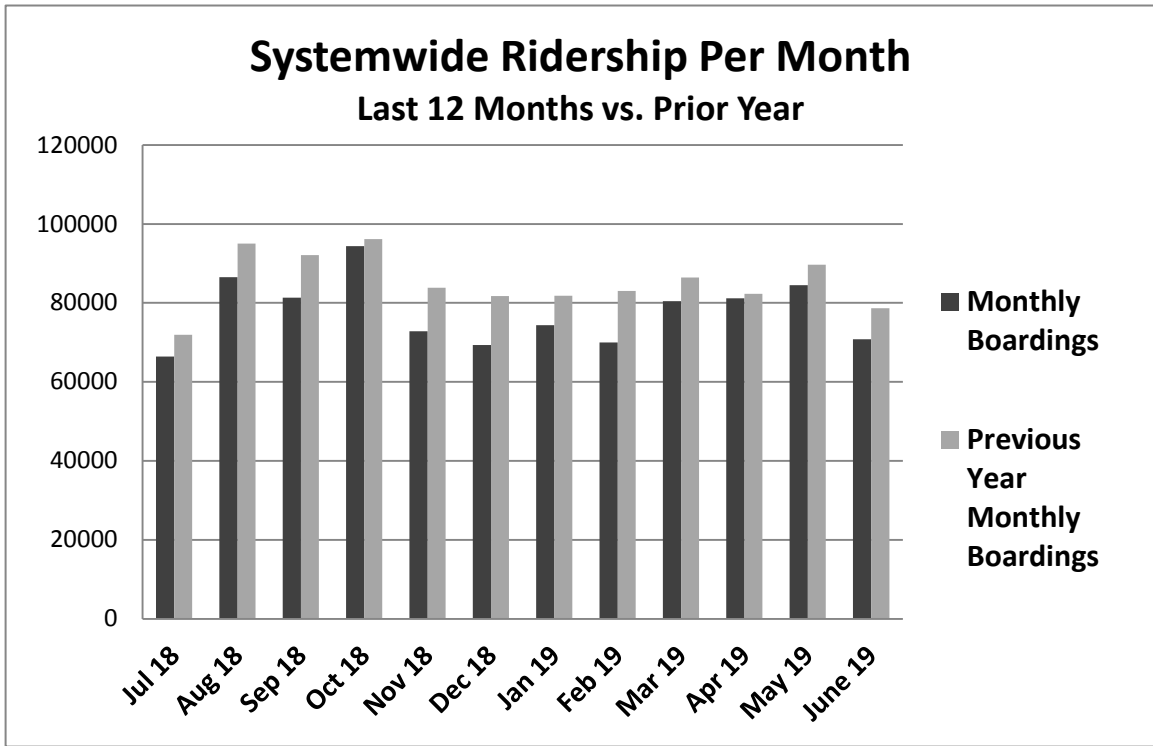
6/20/2019 \$ 1,600,000.00

AGENDA ITEM IV - C

JUNE 2019 PERFORMANCE REPORT

	June-19	Previous Twelve Month Average	Fiscal YTD	Previous Fiscal YTD
Ridership:				
Fixed Route	54,462	61,545	731,507	817,937
Dial-A-Ride	4,446	5,004	59,093	66,230
Commuter Express	10,348	10,150	121,842	120,231
Midday Express	960	1,046	12,539	12,395
Foothill Route	151	179	2,135	1,943
Live Oak Route	383	342	4,211	3,455
Wheatland Route	9	54	624	445
Total Ridership:	70,759	78,319	931,951	1,022,636
Vehicle Service Hours:				
Fixed Route	4,198.14	4,328.84	51,816.74	51,965.57
Dial-A-Ride	1,849.13	2,043.02	24,290.96	25,386.96
Commuter Express	954.30	1,014.63	12,129.67	11,904.30
Midday Express	154.66	161.20	1,930.23	1,912.93
Foothill Route	75.11	80.38	964.03	977.29
Live Oak Route	72.25	76.71	919.41	905.98
Wheatland Route	43.42	43.09	520.45	459.76
Total VSH's:	7,347.01	7,747.86	92,571.49	93,512.79
Passengers Per Hour:				
Fixed Route	12.97	14.22	14.12	15.74
Dial-A-Ride	2.40	2.45	2.43	2.61
Commuter Express	10.84	10.00	10.04	10.10
Midday Express	6.21	6.49	6.50	6.48
Foothill Route	2.01	2.22	2.21	1.99
Live Oak Route	5.30	4.45	4.58	3.81
Wheatland Route	0.21	1.25	1.20	0.97
Total Passengers Per VSH:	9.63	10.11	10.07	10.94

JUNE 2019 PERFORMANCE REPORT



AGENDA ITEM V - A
STAFF REPORT

OPERATIONS AND MAINTENANCE SERVICE CONTRACT

Background

The current contract for the operation and maintenance of the Yuba-Sutter Transit system will expire on September 30, 2019. The original contract term was for three years with two one year Yuba-Sutter Transit options for a maximum term of five years which have now been fully exercised. Yuba-Sutter Transit has been operated by Transdev Services, Inc. since 2006, but the same local management team has been in place since December 1998 through two major corporate acquisitions.

In October 2018, Mr. Roy Glauthier of Transportation Planning & Policy was engaged by Yuba-Sutter Transit to assist staff in the development and implantation of a current state-of-the-industry Request for Proposals (RFP) package for the next contract cycle. The resulting RFP was released on May 1, 2019 to potential contractors to operate and maintain Yuba-Sutter Transit's services for a base term of four years with two Authority options for two additional years each for a maximum possible term of eight years. An ad hoc committee of Directors Cardoza and Leahy was previously appointed to work with staff to evaluate the submitted proposals and make an award recommendation. The RFP package was provided to ten transportation management firms; five of these firms were represented at a non-mandatory pre-proposal conference; and, four proposals were received prior to the May 31st submittal deadline.

Evaluation

In addition to the incumbent contractor, Transdev Services, proposals were received from Storer Transit Systems, First Transit and RATP DEV USA. Each proposal included detailed submittals to document the unique individual approach of the firm to the provision of Yuba-Sutter Transit's services. The proposals were to identify the proposed contract manager, maintenance manager and any other key staff being proposed for the contract. All four firms were determined to be responsive to the RFP and were interviewed on June 14th by a three member evaluation panel composed of the two ad hoc committee members and the Transit Manager. The interviews were facilitated by Mr. Glauthier with the Planning Program Manager also in attendance.

Based on their review of the submitted proposals, interviews with the designated management teams and selective subsequent reference checks and proposal clarifications, the unanimous recommendation of the evaluation panel is to award the service contract to Storer Transit Systems (Storer) conditional upon the approval of the award recommendation by Caltrans. In making this recommendation, the panel believes that Storer represents the best overall value for Yuba-Sutter Transit, its member jurisdictions, the residents of Yuba and Sutter Counties and the employees of the incumbent contractor. Key factors in this decision include an experienced, financially stable, family owned central California based company with a flat and responsive organizational structure; quality local management team; competitive driver wage scale; superior maintenance technician

wage scale; competitive employee benefit package (especially for PTO accrual); exceptional company and management references; and, the lowest base term cost proposal.

A summary comparison of the four proposals is attached for Board information and reference. Financial factors (company stability, financial resources, proposed rates, etc.) represented 30 points of the evaluation criteria and the proposed cost for the base four year term ranged from \$26.1 to \$30.5 million including operating expenses along with all revenue vehicle and other liability insurance expenses for Yuba-Sutter Transit's 51 bus system. Among the two lowest cost proposals, Storer had the lowest four year cost at \$465,000 (1.8 percent) below the second lowest cost proposal from Transdev. Due in part to start-up expenses, Storer's proposed first year cost will be \$43,000 more than what was proposed by the incumbent contractor. However, based on a review of the company financials and the company reference check, staff would recommend waiving the performance bond requirement for the contract which would save at least \$31,000 in the first year alone.

While Transdev is a large international company with a high quality resident local management team that has served Yuba-Sutter Transit well since 1998 (though the incumbent Maintenance Manager is retiring as of September 30th), Storer is now believed to offer the best fit for the Yuba-Sutter Transit system moving forward. For several reasons unique to each, the other two firms finished well back in the evaluation panel rankings.

Prior to the meeting, staff will review this award recommendation with the Caltrans Division of Mass Transportation as required for compliance with Federal contracting requirements and the RFP. No issues are expected from that review as the solicitation and selection process has already been reviewed by Caltrans. Assuming Board approval, the draft agreement from the RFP will be adapted by counsel in accordance with the committee recommended contract terms and conditions for execution. The resulting contract would become effective on October 1, 2019 though staff updates on the transition process will be provided at all future Board meetings.

Staff will be prepared at the meeting along with the members of the ad hoc committee to discuss this recommendation and the selection process in detail.

RECOMMENDATION: Conditionally accept the recommendation of the ad hoc committee and authorize the execution of a service contract with Storer Transit Systems under the proposed terms and conditions.

7-18-19

**YUBA-SUTTER TRANSIT SERVICE CONTRACT RFP
PROPOSAL COMPARISON SUMMARY -- REVISED JULY 11, 2019**

Firm	STORER TRANSIT SYSTEMS (#1 Ranked)	TRANSDEV (#2 Ranked)	RATP DEV USA (#3 Ranked)	FIRST TRANSIT (#4 Ranked)
Description	Well established (since 1952) family owned Modesto based company with extensive school, charter, commuter and paratransit service experience; growing public transit experience [Modesto (since 1985), Ceres, South Sacramento County, Stanislaus County (since 1981) & Tuolumne County]	Incumbent contractor; large international company with significant presence in northern California having other contracts in Yolo, Butte, Shasta, Napa and Sonoma Counties	Large international company with no northern California presence	Large international company with extensive Northern California presence including contracts in Eastern Contra Costa County, Vacaville and Visalia
Local Management	Experienced management team; limited public transit experience; Project Mgr. has extensive school bus management experience; Maintenance Manager has extensive experience; but the stated intent is to consider the incumbent management team	Highly experienced project manager with demonstrated exceptional performance at Yuba-Sutter Transit since 1998; new and inexperienced Maintenance Manager	Relatively experienced management team	Relatively experienced management team; non-resident Project Manager
Project Manager	John "Tucker" Shea (four years of major school bus management experience); recently joined Storer; excellent references; firm's intent is to consider the incumbent Project Manager	David Phillips (21 years w/Yuba-Sutter Transit as General Manager -- over 35 years in transportation)	Tiffany Turner (over 10 years in transit management); recently joined RATP having served as G.M. for another firm in Vallejo since 2015	Robert Saunders (over 10 years in transit management); recently joined First Transit; now works in Contra Costa County, lives in Vacaville and does not intend to relocate to the Yuba-Sutter area
Maintenance Manager	Bill Hummer (30+ years of heavy equip. & transit maintenance); now serves as company maintenance advisor; intent is to consider the incumbent Maintenance Manager though he is retiring	Gerardo Guzman (7 years w/Yuba-Sutter Transit & current Shop Foreman); no management experience; being proposed due to the incumbent's 9/30 retirement after 21 years w/Yuba-Sutter Transit	Christopher O'Loughlin (over 10 years in maintenance primarily in rail); joined RATP DEV in April 2019; did not attend interview	Robert Brooks (over 34 years in maintenance); currently serving as a Maintenance Manager for First Transit in Portland, Oregon
Total Four Year Cost	\$26,148,155 (Four year average of \$6,537,038/yr.) (Lowest price proposal)	\$26,613,290 (Four year average of \$6,653,323/yr.) (Four year variance of \$465,135 above lowest price proposal)	\$30,544,159 (Four year average of \$7,636,040/yr.) (Four year variance of \$4,396,004 above lowest price proposal)	\$27,958,707 (Four year average of \$6,989,677/yr.) (Four year variance of \$1,810,552 above lowest price proposal)
Driver Wage Rates	Year One -- \$17.20 to \$21.25 (Five Year Scale) Year Two -- \$17.63 to \$21.78 Year Three -- \$18.07 to \$22.33 Year Four -- \$18.52 to \$22.88 Wage scale increases by 2.5% each year; assumes 66 FT drivers	Year One -- \$16.89 to \$21.17 (Six Year Scale) Year Two -- \$17.64 to \$21.92 Year Three -- \$18.39 to \$22.67 Year Four -- \$19.39 to \$23.67 Wage scale increases 3.5% each in yrs. 2 and 3; 4.5% in yr. 4; assumes 66 FT drivers	Year One -- \$15.05 to \$20.96 (Five Year Scale) Year Two -- \$15.35 to \$21.38 Year Three -- \$15.66 to \$21.81 Year Four -- \$15.97 to \$22.24 Wage scale increases by 2.0% each year; assumes 60 FT drivers	Year One -- \$16.40 to \$21.40 (Six Year Scale) Year Two -- \$16.89 to \$22.04 Year Three -- \$17.40 to \$22.70 Year Four -- \$17.92 to \$23.38 Wage scale increases by 3.0% each year; assumes 66 FT drivers
Maint. Tech. Wage Rates	"A" Technician (1) -- \$31.00 to \$33.38 over four years "B" Technician (5) -- \$28.00 to \$31.52 over four years "C" Technician (2) -- \$24.00 to \$30.00 over four years Technician wages are based on experience & credentials not years of service	"A" Technician (4) -- \$26.88 to \$31.25 over four years "B" Technician (2) -- \$25.00 to \$31.00 over four years "C" Technician (1) -- \$20.00 to \$25.00 over four years Technician wages are based on experience & credentials not years of service	"A" Technician (3) -- \$30.04 to \$31.89 over four years "B" Technician (3) -- \$26.82 to \$28.46 over four years "C" Technician (2) -- \$21.65 to \$22.97 over four years Technician wages are based on a six year scale, rates shown are for 5 years of seniority for illustration purposes	"A" Technician (3) -- \$29.00 to \$35.00 over four years "B" Technician (4) -- \$25.50 to \$30.30 over four years "C" Technician -- (None) Technician wages are based on experience & credentials not years of service
Full Time Benefits	Medical, dental & vision insurance available with a company contribution of \$600/mo. per FT employee; 8 paid holidays; PTO accrual up to 20 days/yr. after 4 years of employment; Company 401(k) program available w/discretionary match w/o employee contribution limit (10 year history of 20% match); various cash incentive programs for FT and PT employees	Medical, dental & vision insurance available with up to 95% employer contribution; paid life insurance equal to annual salary; paid STD/LTD ins.; 7 paid & 3 floating holidays; PTO accrual up to 10 days/yr.; matching 401(k) program (50% match up to 6% of pay); technicians receive tool and shoe allowances with bonuses of \$100 to \$2,000 annually for ASE certifications	Medical, dental & vision insurance available with 80% employer contribution at all coverage levels; STD/LTD & life insurance available w/no employer contribution; matching 401(k) program (100% match for first 3% and 50% match for the next 2%); 11 paid holidays; 12 days of sick leave annually; 10 to 25 days of vacation (after 1 to 20 years of employment)	Medical, dental & vision insurance available w/employer contribution; \$10,000 life insurance policy; STD/LTD insurance available w/no employer contribution; 6 paid holidays; PTO accrual up to 10 days; matching 401(k) program (50% match up to 6% of pay)
Part Time Benefits	None Listed	None Listed	None Listed	None Listed
Comments	Experienced regional company; flat organizational structure; excellent company & management references; experienced team potentially to include incumbents; competitive driver wage scale; superior technician wage scale; competitive benefit package (especially PTO accrual); lowest four year cost proposal	Large company; experienced, high-quality resident management team despite the new Maintenance Manager; competitive driver & maintenance wages & benefits; four year cost 1.8% higher than Storer	Large company with primary experience in transit management contracts; relatively experienced management team, but Maint. Manager's experience is in rail; lowest proposed driver wage scale; lowest number of drivers; the best employee benefit package; four year cost 15.7% higher than Storer	Large company; relatively experienced management team, but a non-local project manager; lower end of both the proposed driver wage scale and the employee benefit package; four year cost 6.9% higher than Storer